Accreditation Reference Library  
Last Revised: 11/20/03

Standard One - Institutional Mission

1.01 Presentation Folder
1.02 Response to 1997 Recommendations
1.03 Los Rios Board Recommendation
1.04 All College Mission Statements + District (10.03)
1.05 LRCCD Strategic Plan (3.32, 10.17)
1.06 A Report to our College Community for 1998-99 (10.05)
1.07 A Report to our College Community for 1999-00 (2.16, 3.06, 10.06)
1.08 SCC, "Standing Committee Appointments" 2001-2002
1.09 SCC Self-Study Faculty/Staff Survey & Results, Spring 2002 (2.08, 3.05, 4.11, 5.29, 6.97, 7.01, 8.21, 9.01, 10.10)
1.10 SCC Catalog, 2003-2004
1.11 Schedule of Classes - Fall 2002 & Fall 2003 (2.02, 3.09, 5.02, 4.02)
1.12 Interview Questions & Responses
1.13 SCC Faculty Handbook, 2001-02 & 2002-03 (2.03, 4.42, 6.96, 7.13, 10.11)
1.14 2003 Accreditation Planning Agendas
1.15 Goals for 2002-03; Achievements Related to 2001-02 Goals; Academic Year 2001-02 in Review (3.13, 10.16)
1.16 SCC Information Technology Plan (4.15, 8.32)
1.17 Accreditation Self-Study Climate Survey & Results - Fall 1996 (2.18, 3.14, 5.30, 6.100, 7.05, 8.24, 9.05, 10.25)
1.18 Accreditation Self Study Student Survey Results-Fall 2002 (2.07, 3.22, 4.12, 5.27, 6.98, 7.17, 8.22, 9.18, 10.35)
1.19 SCC Student Equity Plan - 2000 (2.15, 3.03)
1.20 SCC Student Guide (2.04, 10.15)
1.21 SCC FactBook 2002-03 - URL: http://scc-sql-rsearch.scc.losrios.edu/factbook/ (3.23, 5.18, 10.08)
1.23 Noel-Levitz Student Satisfaction Survey Results - Spring 2001 (2.20, 3.18, 5.36, 6.102, 7.33, 8.27, 9.15, 10.31)
1.24 LRCCD Annual Report, 2000 & 2001 (2.25, 3.21, 4.26, 5.26, 6.103, 7.36, 9.17, 10.34)

Standard Two - Institutional Integrity

2.01 SCC College Catalog 2002-2003 (3.12, 4.01, 5.01, 6.99, 7.06)
2.02 College Schedule of Classes Fall 2002 (Located in 1.11)
2.03 SCC Faculty Handbook, 2001-02 & 2002-03 (Located in 1.13)
2.04 Student Guide (Located in 1.20)
2.05 Inside City Spring 2002 (Publication) (10.07)
2.06 "Jump Start" (3.11)
2.07 Accreditation Self Study Student Survey Results-Fall 2002 (Located in 1.18)
2.08 Accreditation Self Study Faculty/Staff Survey & Results - Spring 2002 (Located in 1.09)
2.09 LRCCD Board Policies and Regulations-URL- http://www.losrios.edu/legal/GCpolreg.htm (4.17, 7.04, 8.14, 9.21, 10.01)
2.10 Faculty Hiring Manual (7.03, 10.43)
2.11 Administrative Services Procedures Manual - Third Edition (7.12, 9.03)
2.13 Student Equity Committee Charge & Minutes
Standard Three - Institutional Effectiveness

3.01 Program Review - 2001 - 2002
3.02 SCC Matriculation Plan - 2001 (5.12)
3.03 SCC Student Equity Plan - 2000 (Located in 1.19)
3.04 SCC Unit Plans 2002-03 Volume I & II - Unit Plan Templates & Tips for Unit Plans (4.13, 5.25, 6.104, 7.08, 8.19, 9.16, 10.29)
3.05 Accreditation Self Study Faculty/Staff Survey & Results - Spring 2002 (Located in 1.09)
3.06 A Report to our College Community for 1999-00 (Located in 1.07)
3.07 Planning Book 2001-02 (4.41, 10.40)
3.08 Student Services Program Review, Volumes 1, 2 & 3 (5.27)
3.09 Schedule of Classes Fall 2002 (Located in 1.11)
3.10 "Campus Life" Spring 2001
3.11 "Jump Start" (Located in 2.06)
3.12 SCC Catalog 2002-03 (Located in 2.01)
3.13 Goals for 2002-03; Achievements Related to 2001-02 Goals; Academic Year 2001-02 in Review (Located in 1.15)
3.14 Accreditation Self-Study Climate Survey & Results - Fall 1996 (Located in 1.17)
3.16 District Follow-up of Students - URL - http://irweb.losrios.edu/FollowUp/Follow-Up-Cover.htm (4.22)
3.17 District Office Resource Information (White Paper) http://irweb.losrios.edu/eresearch/LosRios/losrios-res-ACCREDITATION.htm (Located in 1.22)
3.18 Noel-Levitz Student Satisfaction Survey Results - Spring 2001 (Located in 1.23)
3.19 Highlights of Planning Committee Activities - Fall 2000-Spring 2001
3.20 SCC Plan for Student Success
3.21 LRCCD Annual Report, 2000 & 2001 (Located in 1.24)
3.22 Accreditation Self Study Student Survey Results-Fall 2002 (Located in 1.18)
3.23 SCC FactBook 2002-03 - URL: http://scc-sql-rsearch.scc.losrios.edu/factbook/ (Located in 1.21)
3.25 LRCCD 2002-03 Goals & 2001-02 Achievements
Standard Four - Educational Programs

4.01 SCC College Catalog 2002-2003 (Located in 2.01)
4.02 SCC Class Schedules, Fall 2002 (Located in 1.11)
4.03 SCC Class Schedules, Spring 2003
4.04 SCC Home Page, Faculty and Staff, Standing Committees: URL - www.scc.losrios.edu/welcome.html (Located in 2.27)
4.05 SCC Curriculum Process Handbook (This item was missing after Accreditation-UTL)
4.06 SCC Curriculum Process Forms
4.07 SCC Curriculum Committee Minutes, 2001-02
4.08 SCC Curriculum Committee Minutes, 2002-03
4.09 SCC Program Termination Process
4.10 SCC Cultural Awareness Categories and Topics Report
4.11 Accreditation Self-Study Faculty/Staff Survey, Spring 2002 (Located in 1.09)
4.12 Accreditation Self-Study Student Survey, Fall 2002 (Located in 1.18)
4.13 SCC Unit Plans 2002-03 Volume I & II (Actual document in standard 3.04)
4.14 Program Review Template (This item was missing after Accreditation - UTL)
4.15 SCC Information Technology Plan (Located in 1.16)
4.16 Budget Committee Handbook (9.02)
4.18 LRCFT Contract - 7/1/02 - 6/30/05 (Located in 7.07)
4.19 LRCCD Faculty Evaluation Process Workstation Observation Worksheet
4.20 LRCCD Student Review of Faculty Questionnaire
4.22 LRCCD Follow-up studies for Vocational Programs - URL - http://irweb.losrios.edu/FollowUp/Follow-Up-Cover.htm (Located in 3.16)
State Program Performance Measures for Vocational Students - URL - www.cccco.edu/divisions/esed/voced/core_indicator.htm
4.23 Organizational Chart for Educational Programs
4.24 Listing of Off-Campus Programs, Directors, and Enrollments
4.25 LRCCD Annual Report, 2001 (Located in 1.24)
4.26 Environmental Scan of the Greater Sacramento Area, Dec. 02
4.27 SCC Institutional Effectiveness Report, November 1998
4.28 SCC Enrollment Report, September 2002
4.29 California Community Colleges Chancellor's Office Web: URL - www.cccco.edu
Standard Five - Student Support and Development

5.01 Sacramento City College Catalog 2002-2003 (Located in 2.01)
5.02 Schedule of Classes Fall 2002 (Located in 1.11)
5.03 Admissions Bulletin - SP03
5.04 International Student Center Publications: ISC Brochure; ISC Accident & Insurance Plan; ISC Application; ERES Application; Various information flyers and forms from International Student Center.
5.05 International Student Opinion Survey-SP 2002
5.06 Health Office Publications: Self Care Guide for FEVER; Common Cold; Body Fat Composition SCC Health Services; Health Care Resources; Help Save a Live; Care-A-Van
5.07 Matriculation/Student Leadership & Development Publications (SLAD): Student Body Card Brochure; SLAD card; OutReach Brochure; Student Leadership & Development Brochure; Getting In Brochure;
5.08 CalWorks Publications: CalWORKS brochure; Paving the way…
5.09 Validation Study for Reading Competency Graduation Requirement
5.10 Associated Student Government (ASG) Publications: Your Guide to Parliamentary Procedure; 02-03 Meeting Schedule; 02-03 Officer List; Strategies for Continuous Learning; Chart for Handling Motions;
5.11 Approval Letters for Assessment Instruments
5.12 Matriculation Plan - 2001 (Located in 3.02)
5.13 MESA Perspective - Fall 2002
5.14 Placement Validity Study for LOEP Test
5.15 Statistics Concerning Faculty, Staff, & Administration Characteristics (7.35)
5.16 Organization Chart of Student Services
5.17 EOP&S Publications: EOP&S Brochure
5.18 SCC FactBook 2002-03 - URL: http://scc-sql-rsearch.scc.losrios.edu/factbook/ (Located in 1.21)
5.19 Matriculation Projects Completed Since 1996
5.20 Orientation Packet
5.21 Various Student Publications: SCC Tabloid, Success, Career Choices, The Express; Jump Start, SCC Brochure, Student Services Resources & Programs, Associate Degree Majors 02-03, Student Athlete Transfer Center Publications: Your Future; Steps to Teaching; Transfer Center Calendar for Oct. 02; Make the Right Move; The Guide; The Black Collegian; Various Transfer Center flyers.
Standard Six - Information & Learning Resources

6.1 Learning Resource Center Brochure (Distributed at the opening of the LRC)
6.2 Comparison of Library Resources with Title V Requirements
6.3 Interview with Library Work Teams, October 2002
6.4 NCES Library Survey
6.5 California Community College Annual Data Survey, 1999-2000
6.6 Library components of ADN & PTA Accreditation Visits
6.7 Analysis of Age of Book Collection
6.8 Circulation Statistics 2001-2002
6.9 Request for Periodicals
6.10 Results from ESL Book Project
6.11 Video Request Process
6.12 Curriculum Proposal Form (Including designation of library material requirements)
6.14 Usage Reports from Library Databases
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URL for California Virtual Campus Web Site: http://pdc.cvc.edu/news/
URL for @One Web Site: http://www.evc.edu/instruct_tech/atone/AtOneWeb_files/frame.htm
URL for High Tech Center Web Site: www.htctu.fhda.edu
Brochure for District Office Software Training Classes
Campus Based Technology Training
Staff Training on Disabilities Services
Peoplesoft Training Plan
IT Staffing Study
Gateway Software Support Options
Job Description Educational Media Design Specialist
Library Request for Funds
Leasing Information
Gateway Contract
Computer Services Funding Request
PFE Allocations for Beacon and Tutoring 2001-2002
Library Key Performance Indicators
LRC Committee Minutes
Media Resources Committee Minutes
Planning for LOIS
User Needs Survey
Best Practices Computer Labs
URL for College Buys: Foundation for California Community Colleges: http://www.foundationccc.org/
SCC Email Account Process
SECC Documentation
TTIP Plan 2001-2002
Letter of Commitment of College Funds for Books
Learning Labs Services
Sample Computer Service Level Agreements
White Paper on Distance Learning from EdTech Committee; Charge of SCC-Online Subcommittee.
SCC Faculty Handbook, 2001-02 & 2002-03 (Located in 1.13)
Accreditation Self Study Faculty/Staff Survey & Results - Spring 2002 (Located in 1.09)
Accreditation Self Study Student Survey Results-Fall 2002 (Located in 1.18)
SCC College Catalog 2002-2003 (Located in 2.01)
Accreditation Self-Study Climate Survey & Results - Fall 1996 (Located in 1.17)
District Office Resource Information (White Paper) http://irweb.losrios.edu/eresearch/LosRios/losrios-res-ACCREDITATION.htm (Located in 1.22)
Noel-Levitz Student Satisfaction Survey Results - Spring 2001 (Located in 1.23)
LRCCD Annual Report, 2001 (Located in 1.24)
SCC Unit Plans 2002-03 Volume I & II (Actual document in standard 3.04)
SCC Unit Plans 1996-97; 1997-98; 2001-02 (10.30)
Library Orientation Statistics and Feedback
Mountain Valley Library Association Agreement
Library Staff Assignments, Spring 2003
Documented participation in ongoing training for librarians
Beacon Evaluations
Positive Attendance Learning Skills Program
LRC Tutoring Services Budget 2002-2003
Learning Skills & Tutoring Center Services
Overview of SCC Tutoring Services
7.01 Accreditation Self Study Faculty/Staff Survey & Results - Spring 2002 (Located in 1.09)
7.02 AB 1725 (10.36)
7.03 Hiring Manual for Full-Time Faculty (Located in 2.10)
7.04 LRCCD Board Policies and Regulations (Actual hard copy in 2.09) - URL: http://www.losrios.edu/legal/GCpolreg.htm (Located in 2.09)
7.05 Accreditation Self-Study Climate Survey & Results - Fall 1996 (Located in 1.17)
7.06 Sacramento City College Catalog 2002-2003 (Located in 2.01)
7.07 LRCCD Collective Bargaining Contracts (2.30, 4.18, 8.13, 10.41)
7.08 SCC Unit Plans 2002-03 Volume I & II (Actual document in standard 3.04)
7.09 SCC Flex Day Brochure - Fall 02, SP 03
7.11 LRCCD Administrative Handbook (This item is housed in PRIE Office)
7.12 Administrative Services Procedures Manual - Third Edition (Located in 2.11)
7.13 SCC Faculty Handbook, 2001-02 & 2002-03 (Located in 1.13)
7.15 LRCCD Job Descriptions (This item is housed in PRIE office)
7.16 LRCCD Change in Full-Time Equivalents - 1997-98 to 2002-03
7.17 Accreditation Self Study Student Survey Results-Fall 2002 (Located in 1.18)
7.18 Americans with Disabilities Act (8.01)
7.19 Memorandum of Understanding - LRCEA and District Shared-Governance Committees and Related Matters
7.20 Faculty Hiring Statistics - Fall 2001
7.21 Annual Reminder of Rights & Responsibilities - 2001
7.22 LRCCD Staff Diversity Final Expenditure & Performance Report - 2000-01
7.23 Three Year Faculty & Staff Development Plan 2001-04
7.24 LRCCD 3-year Staff Development Grant Application
7.25 District Office Resource Information (White Paper) http://irweb.losrios.edu/eresearch/LosRios/losrios-res-ACCREDITATION.htm (Located in 1.22)
7.26 Certificated & Classified Mailing List
7.27 LRCCD Advertising 2000-2001
7.28 Total Wellness - Volume VII, Number 4
7.30 New Faculty Orientation Break-Out Sessions Evaluation & Results - 8-01
7.31 Human Resources Department Personnel Files Maintenance
7.32 District Office Forms: Classified Employment, Reference Check, AA Employment Checklist, Faculty Performance Review, Student Review of Faculty Performance, Counselor Performance Review, Report of Performance, Request to Employ Faculty and Management, Regular Classified Position Transaction Request, Workshop Evaluation
7.33 Noel-Levitz Student Satisfaction Survey Results - Spring 2001 (Located in 1.23)
7.34 Administrative Organizational Chart - 2002 (10.32)
7.35 Statistics Concerning Faculty, Staff, & Administration Characteristics (Located in 5.15)
7.36 LRCCD Annual Report, 2001 (Located in 1.24)
7.37 Staff Resource Center Publications & Web Site: http://www.scc.losrios.edu/~stafres/
7.38 Staff Development Committee Minutes 02-03
Standard Eight - Physical Resources

8.01 Americans With Disabilities Act  (Located in 7.17)
8.02 Partnership for Excellence (PFE) Assessment - Academic Year 1999-2000
8.03 Blood Born Pathogen Program (document is housed in Operations-Bob Martinelli)
8.04 Campus Police Operating Procedures (document is housed in Operations-Bob Martinelli)
8.05 Campus Development History Files: FY 01-02 & 02-03
8.06 Chemical Hygiene Plan (document is housed in Operations-Bob Martinelli)
8.07 Closed Work Order Files (document is housed in Operations-Bob Martinelli)
8.08 Emergency Procedures Manual (Housed in PRIE Office)
8.09 LRCCD 5-Year Construction Plan (Located in 4.35)
8.10 Hazardous Materials Information (document is housed in Operations-Bob Martinelli)
8.11 Indoor Air Quality Program (document is housed in Operations-Bob Martinelli)
8.12 Injury Illness Prevention Program
8.13 LRCCD Collective Bargaining Contracts  (Located in 7.07)
8.15 Material Safety Data Sheets and Program (document is housed in Operations-Bob Martinelli)
8.16 Open Work Order Files (document is housed in Operations-Bob Martinelli)
8.17 Safety Committee History Files: FY 01-02 & 02-03
8.18 LRCCD Annual Report, 2002
8.19 SCC Unit Plans 2002-03 Volume I & II (Actual document in standard 3.04)
8.20 Modernization Projects and Timelines
8.21 Accreditation Self Study Faculty/Staff Survey  Spring 2002  (Located in 1.09)
8.22 Accreditation Self Study Student Survey Results-Fall 2002  (Located in 1.18)
8.24 ADA Facilities Upgrades since 1998
8.25 District Mapping Survey Results  (Located in 3.31)
8.26 Technology Building Modernization - 2003-2004
8.27 Noel-Levitz Student Satisfaction Survey Results - Spring 2001  (Located in 1.23)
8.28 Master Plan for Student Success-Facilities Component
8.30 Long-Term Facilities Plan - 2000-2010
8.31 District Office Resource Information (White Paper) http://inweb.losrios.edu/eresearch/LosRios/losrios-res-ACCREDITATION.htm  (Located in 1.22)
8.32 SCC Information Technology Plan  (Located in 1.16)
8.33 Transportation Access and Parking (TAP) Plan
8.34 Accreditation Self-Study Climate Survey & Results - Fall 1996  (Located in 1.17)
8.35 Emergency Procedures Flip Chart
8.36 SCC 5- Year Plan Master Plan

Standard Nine - Financial Resources

9.01 Accreditation Self Study Faculty/Staff Survey & Results Spring 2002  (Located in 1.09)
9.02 SCC Budget Committee Handbook  (Located in 4.16)
9.03 Administrative Services Procedures Manual - Third Edition  (Located in 2.11)
9.04 LRCCD Proposed Budget 2001-02 & 2002-03
9.05 Accreditation Self-Study Climate Survey & Results - Fall 1996  (Located in 1.17)
9.06 2003-04 Budget Forms
9.07 Audit Report of LRCCD Budget
Standard Ten - Governance & Administration

10.01 LRCCD Board Policies and Regulations (Actual hard copy in 2.09) - URL: http://www.losrios.edu/legal/GCpolreg.htm
   (Located in 2.09)
10.02 California Education Code, Table of Contents - URL: http://www.leginfo.ca.gov/html/educ_code_of_contents.html
   (Located in 9.08)
10.03 LRCCD Mission Statement - Document stored in 1.04
10.04 Classified Senate Constitution & Bylaws
10.05 A Report to our College Community for 1998-99 (Located in 1.06)
10.06 A Report to our College Community for 1999-2000 (Located in 1.07)
10.07 Inside City - Spring 2002 (Located in 2.05)
10.08 SCC FactBook 2002-03 - URL: http://scc-sql-rsearch.scc.losrios.edu/factbook/ (Located in 1.21)
10.09 Participatory Decision-Making Guide and support documents
10.10 Accreditation Self Study Faculty/Staff Survey & Results - SP 2002 (Located in 1.09)
10.11 SCC Faculty Handbook, 2001-02 & 2002-03 (Located in 1.13)
10.13 Academic Senate Minutes
10.14 College President - Job Description
10.15 Student Guide (Located in 1.20)
10.16 Goals for 2002-03; Achievements Related to 2001-02 Goals; Academic Year 2001-02 in Review (Located in 1.15)
10.17 LRCCD Strategic Plan - Document stored in 1.05
10.18 Five Planning Themes
10.19 LRCCD Board Agenda/Minutes
10.20 LRCCD Quarterly Legal Updates - URL: http://www.losrios.edu/legal/gc-quarterly.htm
10.21 Mapping the District Summary Findings (Located in 3.31)
10.22 Academic Senate Constitution & Bylaws
10.23 Campus Issues Status Report 2001-02
10.24 Chancellor's Cabinet Minutes
10.25 Accreditation Self-Study Climate Survey & Results - Fall 1996 (Located in 1.17)
10.26 Guide to Participatory Decision Making 2002 - (Revised) (Located in 3.28)
10.27 District Office Resource Information (White Paper) http://irweb.losrios.edu/eresearch/LosRios/losrios-res-ACCREDITATION.htm (Located in 1.22)
10.28 Participatory Governance Survey Results - Fall 2001
10.29 SCC Unit Plans 2002-03 Volume I & II (Actual document in standard 3.04)
10.30 SCC Unit Plans 2001-02 (Located in 6.105)
10.31 Noel-Levitz Student Satisfaction Survey Results - Spring 2001 (Located in 1.23)
10.32 SCC Administrative Organizational Chart - 2002 (Located in 7.34)
10.33 LRCCD Organization & Functions in Multi Campus/Multi College Systems or districts (including the names of the persons holding each position)
10.34 LRCCD Annual Report, 2001 (Located in 1.24)
10.35 Accreditation Self Study Student Survey Results-Fall 2002 (Located in 1.18)
10.36 AB1725 (Located in 7.02)
10.37 Executive Council Minutes
10.38 Chancellor’s Executive Staff Meeting (Minutes)
10.39 LRCCD Management Evaluation Staff Opinion Survey
10.40 PRIE Planning Book 2001-2002 (Located in 3.07)
10.41 LRCCD Collective Bargaining Contracts (Located in 7.07)
10.42 Standing Committee Membership, 2002-2003
10.43 Hiring Manual for Full-Time Faculty (Located in 2.10)
10.44 Administrator Evaluation Form
10.45 Management Evaluation Staff Opinion Survey

**Additional Documents for Accreditation Library**

URL to Contracts:  http://www.losrios.edu/hr/contracts.htm
Update to Self-Study Report
Policy P-3112 & Policy P-3113
Web Page Link to Parsons Transportation, Access, & Parking:  http://scc-web-research.scc.losrios.edu/MasterPlan/TAP_files/frame.htm
Campus Issues Status Report-May & Campus Issues Status Report-October
Web Link to Classified Staff Handbook:  http://www.scc.losrios.edu/~sccsenc/Senate/ClassSenTOC.html
Campus Issues Form & List of Operational Action Items