Attendees: Colleen Peterson, Kellie Lusk, Frank Gleason, Greg Hayman, Jeff Christian, Michael Poindexter, Paul Frank, Vicki Byers, Ginny McReynolds, Irma Rodriguez, Laura Machado

Introductions
Bob Martinelli welcomed everyone to the meeting. Personal introductions were completed.

Purpose of the Food Service Advisory Group (FSAG)
Bob Martinelli stated the purpose of the FSAG is to have a working forum for all constituencies to provide input regarding how food service is delivered to Sacramento City College. Martinelli encouraged everyone to be a spokesperson for their constituency groups. The FSAG will meet once per semester but if a problem arises please send an email with the comment or concern. Sacramento City College developed the FSAG last semester as a forum for communicating about food service activities on the campus.

Review of Minutes from March 2008 Meeting
Minutes were reviewed and approved by the FSAG. Minutes and agendas from the meetings will be posted on the INSIDE SCC web site for future reference.

Vending Contract and Services for SCC
Bob Martinelli pointed out that vending is an alternate means to provide food service on the campus and should be critiqued as well. Pepsi has the exclusive vending and food service rights effective January 2008 for a five year contract for all of Los Rios Community College District. Sponsorship from any other soft drink distributors are not allowed on campus.

Martinelli asked for input on where machines need to be added or removed. Also, as we work our way through the year, the college will be reviewing sales of products and making adjustments based on demand. There is an expectation that vending will also dispense healthy alternatives and we’ll track sales accordingly.

The expected revenue from vending commissions is ~$60,000 per year. SCC uses this revenue to fund Special Activities for food service events and gatherings. Through a revenue sharing provision ~$36,000 per year is also received through the Pepsi contract and is spent to support the City Café infrastructure, i.e. hood cleaning, equipment repairs and new equipment purchases. Also a benefit from the Pepsi contract is 230 cases of free Pepsi products per year. This will be distributed to all campus users to support campus activities, like Homecoming, Classified Appreciation luncheon, People’s day, etc.

New Aramark Contract: provisions and highlights
Bob Martinelli explained that the food service contract with Aramark is a one year contract with the potential for seven additional years. Aramark has exclusive food service rights on campus. There is opportunity to bring outside food when Aramark is closed, but the campus must have prior notice. Financial incentives that come with the Aramark contract are $500,000 over a seven year period of time that is split between the four LRCCD colleges. Some of this money is earmarked to add an additional site for Aramark - a food service trailer. This will be a mobile kitchen that will be placed in between Rodda South and Lillard Hall. The trailer will have full cooking capability. During peak periods City Café can’t accommodate everyone, so this will alleviate some of the congestion and provide more timely food service for our students and staff. Another incentive is $5,000 for a ‘student group catering fund’ split across all campuses. Aramark will also donate to a ‘community partnership fund’ and SCC’s portion is around $1,500. The FSAG will keep track of the Aramark incentives and how they are used. Bob Martinelli relayed SCC wants to see Aramark profitable and establish a relationship to give high quality food service to the college. We need to provide feedback to Aramark to give them a chance to fix concerns and make improvements responsive to requests from the campus community. Profit sharing is an option if Aramark is doing well; however Aramark has been in the red in the past, but is nearing profitability.

**City Café Link: SCC Web Site and Inside SCC**

Frank Gleason stated the SCC Quick Link menu now has a City Café option that can also be reached in the near future through the INSIDE SCC Administrative Services tab as well. Frank showed the Aramark Web site that was developed over the past summer. The Web site lists different menus and links to each campus. Nutritional information is also available at this site. Catering information will also be available soon. Frank is working with Java City to link to their home page. Irma Rodriguez asked about ‘call to order’ options. Frank stated that Aramark was not set-up for this. Jeff Christian inquired whether the same menu will be available in the mobile cart. Frank replied no, due to limited menu and space but there will be a wide variety of food and beverage offerings. Java city will also be available in the cart.

**Spring 2007 Food Service Survey Results-Summary**

Frank reported the twice a year survey was just completed for the fall semester. We won’t obtain the results until sometime in December. Spring 2008 results were reported for all campuses. Total respondents were 1,587 with 75% being students. Bob Martinelli reported we tried hard to get the survey out to everyone. It was sent through the I-mail system to get to students, and also to ‘everyone on exchange’. Bob Martinelli reported that trends were good, but we can make them better. Irma Rodriguez asked if there is a way to pull out the faculty percentage from survey. Frank Gleason reported that it was not possible.

**Discussion Topics**

Bob Martinelli showed the trailer plans and options for the designs. Colleen Peterson (ASG rep) will bring to students to name the facility, e.g. Panther Hut. Bob Martinelli will bring to Executive Council. Irma Rodriguez will bring it up in Academic Senate.

**Food Variety, Selection, Quality, Nutrition Values and Costs**
Ginny McReynolds related that more students on campus are hungry/homeless. She inquired about the option to provide value meals. Frank Gleason stated that Aramark will look into this. This issue has been raised by other groups and will be researched by Aramark.

Jeff Christian was interested in having the nutritional values posted in the City Café. Frank Gleason stated Aramark will look into this.

Meeting adjourned 11:05am