Overview of strategic planning process and CSPC work
The CSPC charge was reviewed as were the College Mission, Vision, and Values and the College Goals for the 2010-11 planning year.

Review of 2009-10 unit planning.
- Committee members worked in three groups based on College Service Area (Instruction, Student Services, and Admin Services) to construct flow charts of the unit planning processes in College Service Areas.
- Discussion of the strengths and challenges of the unit planning process resulted in a number of suggestions for improvement:
  - Provide repetition of instructions – fully, clearly, simply, and directly to the individuals it affects.
  - Have only one deadline for the work and make it a “real” deadline – it was also noted that the deadline is hard to meet because the process is cumbersome and not well understood.
  - Simplify the spreadsheet – easy to use and printable on 8x11 sheets of paper. Some people felt that the spreadsheet approach leads to a large and confusing document and asked if a different approach was feasible. It was suggested that it could be broken into smaller pieces or separate documents.
  - Establish college goals for more than one year – e.g. a three year cycle where the goals would undergo a major review, and possibly be changed substantially, every third year. During the intervening years, only a brief review would occur related to clarifying language or other minor changes.
  - Begin the process each year with a “kick off” that would increase the engagement of college employees in the planning process. This could be a forum, flex event, convocation event, etc.

Program Plan Overview
An overview of the program planning process was presented and a brief discussion followed.

Accreditation Update
- An overview of the accreditation planning agenda items list was presented and a brief discussion followed.
- The accreditation recommendation regarding SLOs was discussed with the resulting suggestion that the CSPC, DCC, AS and other groups work together to recommend time on convocation day for departments to work on SLO assessment planning. A task would be defined and explained – perhaps the completion of the SLO Assessment Plan document for each department. A conversation with the college would need to begin this spring so that folks were expecting the work at the fall convocation.

Future agenda items
- Follow up on SLO idea for convocation
- Consider Fall meeting schedule
- Provide input on the structure of information provided for CPSP work.