I. INFORMATION ITEMS
A. Academic Senate Update................................................................. C. Zuercher
   • Attended the Plenary Session; reported that Terrence Patterson (student and staff) was awarded a $1,000 Memorial Scholarship; though he was not able to attend the event, he received a standing ovation for his achievements.
   • The Academic Senate is electing new senators.
   • Working on articulating the job description for Officers.
   • Working on the Faculty and Police Relations Committee.
   • Reported that Prof. Lisa Gunderson is still working on the Student Evaluation Report Sub-committee, looking for ways to improve the process for faculty.
     o M. Buechner shared that she spoke to Prof. Gunderson so as to find an efficient solution; this initiative was on the Planning Agenda, from last Accreditation; discussed the possibility of using scantrons, in addition to the current form, which is in the contract; brought up the concerns voiced by faculty regarding this initiative.
     o K. Jeffery mentioned that some of these concerns are related to the pick-a-prof issue.
     o M. Buechner brought up the concern of disgruntled students.
     o C. Zuercher suggested including the student’s grade with the review.
     o K. Irwin said that if only one student makes negative comments, it may be safe to assume that he/she is disgruntled.
     o A. Garcia said that the system may not be perfect, but that some patterns can indeed be identified.
   • C. Zuercher added that at the Plenary Session, it was mentioned that Los Rios had the happiest faculty, as compared to other multi-college districts.

B. Classified Senate Update........................................................................K. Irwin
   • Thanked all Administrators for a great Classified Luncheon; indicated that the Classified Senate received good feedback.
     o K. Jeffery added that the event was indeed well-planned and thanked Operations for their work.
   • Thanked everyone who contributed to the 17th Annual Classified Retreat, including K. Jeffery for her donation; said the event was great; added that next year, they will try to accommodate more participants.
   • Reminded that elections for the Classified Senate will be held on April 30; mentioned that Parrish Geary will be new president.
C. Associated Student Government Update......................................................... L. Daniels
   • Represented SCC at ASACC [American Student Association of Community Colleges]
     in Washington D.C., accompanied by CRC’s Winnie LaNier; met with Sens. Feinstein
     and Boxer, Speaker Pelosi, Secretary Duncan, Congresswoman Matsui; keynote
     speaker for the event was Dr. Jill Biden; made a presentation about expanding and
     streamlining FAFSA to make it more accessible.
   • ASG just approved $1,000 for the Roberts Family Center for at-risk youth, located in
     the Del Paso Heights community; $150 for the Relay For Life, a 24-hour marathon for cancer research. ASG will be participating in the relay on March 30-31 at CRC; $2,000 for stress kits for students; helped fund the Middle Passage Project for 30 students.
   • ASG elections will be held on April 21 and 22.
   • People’s day will be May 7.
   • The Year End and Induction Ceremony will be on May 13, from noon to 1:00 p.m.
   • Reported that Prof. Lisa Gunderson received SCC’s Humanitarian Award. The event was sponsored by ASG.
   • Mentioned that the Perpetual Panther Awards are coming up. All are invited to nominate a student or faculty/staff.
     ○ K. Jeffery congratulated L. Daniels on her tenure, adding that she has done a tremendous job.

D. Senior Leadership Team Update ..........................................................A. Garcia/K. Jeffery
   • A. Garcia thanked L. Daniels for her service.
   • Is replacing Deb Luff while she is the Interim Vice President of Student Service at CRC.
   • K. Jeffery reported that the last SLT meeting, B. Martinelli made a presentation on Burn Rates and the budget plan, identified problem areas and advised that departments transfer funds into the next year; reminded that budget conditions are color-coded: Blue for slow spending, Green for on track, Yellow for cautionary overspending, Red for quick spending.
   • B. Martinelli gave update on bonds issued for construction projects; reported that the current situation does allow for a lot of flexibility; on the other hand, it can be challenging to accommodate several simultaneous construction projects.
     ○ K. Jeffery added that the District has been extremely collaborative in these projects, and thanked B. Martinelli for his efforts; mentioned that although members of the Fine Arts division have expressed some concerns over being displaced, they have also expressed excitement.
   • Recommended that managers help faculty and staff get ready for projects and create internal plans.

E. President’s Cabinet....................................................................................K. Jeffery
   • See Chancellor’s Cabinet.

F. Executive Staff Update.............................................................................K. Jeffery
   • N/A

G. Chancellor’s Cabinet..............................................................................K. Jeffery
• The Chancellor reported that construction projects will be creating approximately 1,000 new jobs, stressing that these projects positively impact families in the community.
• SCC is doing a great job on the Self-Study; there are still a few areas that require improvement, but overall, SCC is on track.

H. Accreditation .................................................................................................................................................. All
• K. Jeffery mentioned that the Team Chair is still unknown.
• C. Zuercher expressed concern that faculty would not be represented on the team.
• K. Jeffery recommended finding out who the Chair will be, and maintaining a good relationship with said chair.
• The process must remain clear, and past suggestions must be well-addressed.

II. OLD BUSINESS
• N/A

III. NEW BUSINESS
A. Campus-Wide Issue/Concern (handout) ............................................................... M. Buechner
(Name Change: from The Foundation to Office of College Advancement)
• Explained that all other activities would retain their own name, but that the Office of College Advancement would encompass all of the various divisions.
• Added that it would communicate a consistent message throughout the District, since all other colleges call this department Office of College Advancement.
  o K. Jeffery asked that the issue be presented to the constituencies.
  o K. Irwin brought up two usual concerns: Does everything need to be re-printed? Must we change a name every time something changes?
  o L. Daniels asked how this would impact students.
  o M. Buechner explained that having a consistent message would help students looking for help.

B. Approval of Executive Council Minutes from March 16, 2009.
(attachment)
• Approved with no corrections.

B. Standing committee minutes
(attachments – 26)
• For review.

C. Campus Safety
• B. Martinelli explained that PAT is a District-wide initiative designed to improve coordination among various college groups, when it comes to safety issues.
• The District has approved $350,000, since 2007, to improve security processes.
• The initiative focuses on thee actions: 1) Updating panic hardware (i.e., doors); 2) Implementing W.A.R.N., a notification system that integrates the LCDs, and that can send phone messages to those who opt-in; 3) Installing video cameras in parking areas as well as near the Business Office (the video feeds would be monitored by the Los Rios Police Department.)
• B. Martinelli reiterated the importance of practicing drills, and SCC’s commitment to campus safety.
• L. Daniels requested additional information, to make sure that students are included in the process.

D. Notice to interviewees concerning computer use.
• Handout from Julia Jolly, with new language to be included in Letters of Invitation and Notices on Computers.
• K. Jeffery stressed that computers belong to the institution and that appropriate use is required at all times.

E. Commencement .......................................................................................................................... All
• K. Jeffery encouraged constituencies to give guidance for keynote speech; advise that a theme be picked for future commencements; asked that students be encouraged to attend both their department’s ceremony as well as the main one.
• M. Poindexter said that we are on target for commencement.
• K. Jeffery asked that the person who used to read the names at the ceremony (who has now passed), be recognized at this event; suggested that someone from her family, perhaps a grandchild, read the first few names.
• K. Jeffery suggested that departments that organize separate graduations ceremonies use a more streamlined process, so that these events do not compete with each other, and so that she may be available to attend them.

F. Training Retreat for Managers.......................................................................................... K. Jeffery
• FLC shared a brochure titled “Wellness Tree of FLC”; K. Jeffery suggested that we create a brochure of the same type, adding that FLC had done a great presentation.

G. Handout................................................................................................................................. K. Jeffery
• Cultural Democracy Initiative Coordinator
• Purpose: “To identify structures and practices at Sacramento City College that will reduce the gap between the highest and lowest performing students, increase the statistical success predictability for all student groups…”
• Pointed out the link between CDI and BSI [Basic Skills Initiative]
• Could be a two-year position, instead of a one-year.

V. FUTURE AGENDA ITEMS
UPDATE ON THE SCC LOGO AND SLOGAN CAMPUS-WIDE ISSUE FORM

Adjourned at 2:45 PM

Next Meeting: May 4, 2009

cc: K. Beyrer
M. Allred