EXECUTIVE COUNCIL MINUTES
Sacramento City College
October 19, 2009  ➤  RN 273  ◄  1:00PM– 3:00PM

Note: Executive Council Members, please bring your agenda & attachments to the meeting.

Council Members:  P. Geary, T. Greene, K. Jeffery, S. Macias, C. Zuercher,

Resource Ex Officio Staff:  M. Buechner, A. Hamilton, B. Martinelli, J. Ruden

Absent:    M. Poindexter

I. INFORMATION ITEMS
A. Academic Senate Update................................................................. C. Zuercher
   • Tomorrow is the senate hiring prioritization meeting – 12 positions will be considered.
   • K. Jeffery thanks all faculty who were involved with accreditation – especially with regard to the evidence that was prepared for the visiting team.

B. Classified Senate Update.................................................................... P. Geary
   • The classified staff are drafting their questions for the impressions group that will meet for the VPI position.
   • K. Jeffery thanks all staff who participated in accreditation.

C. Associated Student Government Update........................................... S. Macias
   • As of last week, ASG has begun an e-waste program that will generate some revenue for ASG.
   • ASG has formed an additional ad hoc safety committee focused on preventing violence (self-defense training, pepper spray and tips on keeping yourself safe).
   • ASG is in the process of developing questions for the impressions group for the VPI position.
   • There is a recall election occurring tomorrow for the positions of president and commissioner of student affairs due to an exhibit that was on campus on Constitution Day.
     - The advisor for ASG has taken signatures that were gathered by the student body and the Student Leadership and Development will host a recall election this week.
     - K. Jeffery noted that some of the procedures for the election will be reviewed.
   • K. Jeffery issued thanks and appreciation to students

D. Senior Leadership Team Update ...................................................... T. Greene
   • The last meeting was focused on:
     - Preparation for accreditation site visit.
     - Also M. Buechner presented planning and research information for unit plans.
     - Discussed the open campus issues and T. Greene will provide the SLT’s feedback under the agenda item on today’s meeting.
     - The printed class schedule was discussed; there was a majority vote to cease printing the class schedule; a subsequent interest was expressed in getting feedback from other constituency groups; decided to produce a reduced number of course schedules to give time to get more input about how to proceed.
E. President’s Cabinet ........................................................................................................... K. Jeffery
   • See Executive Staff Update.

F. Executive Staff Update ................................................................................................... K. Jeffery
   • The Los Rios Board requested information items that were presented to the Council. Of particular interest is the portability of assessment between Los Rios colleges, which was mentioned by both the Board and the visiting accreditation team.
   • Please note that Board has asked for dashboard information on each of the information items (refer to the Trendlines data as an example – which demonstrates that there are certain areas where we might need to pay particular attention to).
   • The District has been authorized to be a part of the ‘CLASS project’ (a study conducted by a cohort from University of Texas at Austin). The project will examine the performance of students by ethnicity and gender, with specific attention to how the performance gap is being reduced by the colleges. This will be a nice overlay to the dashboard information SCC will provide.
   • At Chancellor’s Executive Staff Retreat the academic calendar for 2010 – 2011 was presented. Please note that the spring recess for 2011 is very close to the end of the semester.
   • A list of accomplishments and updates from 2008 – 2009 was provided from the District and discussed at Chancellor’s Executive Staff Retreat.
   • Enrollment is continuing to trend above 91,000 district-wide.
   • Our bond rating went up and increased, which is a very positive update for our District.
   • The Board and accreditation team were both very complimentary with regards to the outreach centers.
   • The West Sacramento Center is scheduled for its dedication on January 20, 2010. The event will take place prior to the Board meeting that evening, which SCC will host at the new center.
   • Noted the accreditation team’s commentary on the ‘green paradox’ of online efforts to reduce paper use in contradiction to our printed publications such as the class schedule.
   • Acknowledgement for the District’s 3-year plan to get through the budget crisis facing the state and noted the questions from the accreditation team with regards to our fiscally responsible preparation, planning and maintenance of effort.
   • Provided an update on all of our outreach centers.
   • The Board specifically asked for accomplishments from the District, which were directly linked to our goals and outcome measures that correlate. K. Jeffery spoke to these at the Board Retreat.

G. Chancellor’s Cabinet .................................................................................................... K. Jeffery
   • See Executive Staff Update

II. Old Business
   A. Updates on Planning Timeline ........................................................................ M. Buechner
      • There was an initial proposed timeline for work being done this year to plan for next year, from the CSPC. After it went out to the standing committees, it was found that the timeline wasn’t as useful for the other committees.
The committees agreed to abide by the timeline (provided), but asked that the CSPC move a portion of the planning process to as early in February as possible (February 1). The CSPC amended the timeline to reflect that change.

CSPC will be meeting early in the spring to begin drafting timelines for meeting in the following year and identify what adjustments might be needed before it is finalized.

B. Campus Issues

- President’s Parking:
  - Academic Senate voted in favor of this issue.
  - SLT voted in favor of this issue.
  - Classified Senate and ASG have not voted on this issue yet but will bring feedback to the next Council meeting.

- Mac/CAD lab name change:
  - Academic Senate voted in favor of this issue.
  - SLT: Vote was in favor of the name change. However, of note is the possible change in policy regarding user access of the lab that brought up concern for some SLT members as a result of the discussion about the name change.
  - ASG and Classified Senate have not voted on this issue yet but will bring feedback to the next Council meeting.

III. NEW BUSINESS

A. Printed Class Schedule

- The Council discussed potential positive and negative impacts of eliminating the printed class schedule.
- A. Hamilton provided information on cost, quantity, student survey results about student use of the printed class schedule, and feedback from the SLT.
- A. Hamilton will send the information presented to the constituency leaders after the meeting.
- T. Greene shared concern about moving to an online-only schedule and suggested a ‘phase out’ of the publication to avoid confusion and possible hardship on students.

IV. OTHER

A. Minutes from October 5, 2009 Executive Council Meeting

- Approved.

B. Standing committee minutes

- For review.

V. FUTURE AGENDA ITEMS

Adjourned at 2:30pm.

Next Meeting: November 16, 2009

cc: K. Beyrer; L. Weathers-Miguel
    D. Styer