Council Members: P. Geary, T. Greene, Tiffany Lang (in place of Debbie Dixon), C. Zuercher

Resource Ex Officio Staff: M. Buechner, A. Hamilton, G. Hayman, M. Poindexter, M. Turner

Absent: K. Jeffery

I. INFORMATION ITEMS

A. Academic Senate Update ................................................................. C. Zuercher
   - Senate meeting tomorrow to cover the following topics: deciding on senate resolution; A. Alforque will talk about elections; new logo options (feedback); C. Fites will talk about wait list questions which came up last fall when discussing class cancellations; D. Chubbic and M. Buechner will remind faculty about upcoming CCSSE survey; and finally, the CTE resolution that the state academic senate will consider in the spring.

B. Classified Senate Update ............................................................ P. Geary
   - Next meeting will cover the following topics: the new term “classified professional” for classified staff; Convocation debrief regarding campus/building changes from G. Hayman; new logo options will be presented by student team of designers.
   - There was a request to have the next meeting at the new West Sacramento Center, which is being considered as a possibility.

C. Associated Student Government Update ....................................... T. Lang
   - Currently working on educating the campus about, and reintroducing, the ASG to the student body.
   - Previous president has resigned.

D. Senior Leadership Team Update .................................................... T. Greene
   - Will meet next week to discuss various items and also receive a presentations on student discipline and the textbook loan program that has been in the works. VPA metrics will be presented. The District grants department will meet with the SLT, and possibly others, at 3:30 p.m. after the meeting to discuss grant opportunities and interests.

E. President’s Cabinet ...................................................................... K. Jeffery
   - Discussed priority registration, looked at the draft that the committee came forward with.
   - Discussed program plans and the possibility of having program plan writers to come present their plan and budget briefly to the cabinet for their review and advisement.

F. Executive Staff Update ................................................................. K. Jeffery
   - No update.
G. Chancellor’s Cabinet ............................................................................................................ K. Jeffery
  • The January meeting was cancelled and the Cabinet will meet again this month.

II. OLD BUSINESS
A. Review of open campus issues (attachments) ................................................................. M. Buechner
  • A handout was provided of a list of campus issues and their statuses.
  • Regarding the Mac/Cad lab name change: classified senate approves.
  • Regarding the president’s parking spot: classified senate includes some individuals who have concerns that it is not advisable or appropriate for the president or executives to have specified parking spots, based on the same recommendation for the CPO.

B. Committee charge review (attachments) ................................................................. M. Buechner
  • A review of campus committees’ structure, name, and charge has been brought to Executive Council (attachment) so that constituency representatives can take the topic to their respective groups for review and input. The representatives will bring the document to their constituency and bring back their groups’ feedback to the Council.
  • G. Hayman mentioned two changes to two committee charges, so he will send it to M. Buechner for change in the document/attachment. M. Buechner will then send out the updated, current document to the Executive Council.

III. NEW BUSINESS
A. Campus Issue ASG President Recall (attachments) ................................................. M. Buechner
  • This issue has been removed from the campus issue log due to its legal nature of the topic that a campus issue form does not appropriate address.

B. Process for Feedback on Governance Structure (attachments) ......................... M. Buechner
  • M. Buechner drafted a process for feedback in the governance structure, per the corresponding planning agenda item.
  • Council members will bring feedback regarding this document to the next meeting.

C. Evaluating the Effectiveness of Academic Support Services (attachments)... M. Buechner
  • M. Buechner drafted a series of surveys to be used by academic support services employees to assess the effectiveness of student support areas at the college. The surveys should be seen as a toolkit for employees to use to assess effectiveness, and do not necessarily need to be used in their complete form and are flexible to be formatted as appropriate for the specific service area.
  • Requests input from constituencies; representatives will take the document to their groups, gather feedback, and bring input back to the Council.
  • M. Poindexter commented on the importance of employees and users of the survey toolkit to understand why we are developing the surveys.

D. Campus Issue Non-Smoking 09-10-03 (attachments) ........................................ M. Buechner
  • M. Poindexter asked what enforcement will be should this issue be approved.
  • Enforcement of current policies has already been approved by the Council, though it was not necessarily communicated to the Safety Committee or Campus Police.
  • The Council acknowledged it is possible we do not have the authority to make the decision unilaterally due to district policy.
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• G. Hayman will ask the issue initiator (Campus Safety Committee) what the plan for enforcing the current limits is, and what the plan for enforcing any future limits (as described in the issue) is. Also, will research and determine if it is necessary that all four colleges use the same smoking policy.

IV. OTHER
A. Minutes from December 7, 2009 Executive Council Meeting…………………..A. Hamilton (attachment-1)
  • Council members will review the minutes and get back to A. Hamilton by the end of the week with changes or approval.

B. Request to amend the EC minutes of November 2, 2009………………………M. Buechner
  • Council approved the addition of the following item under ‘old business’ for accuracy: “There was a reminder that some campus issues were still open- 09-10-01 Parking Space for the College President and 08-09-05 Name Change for MAC Lab. No comments were made regarding these issues. It was noted that we were to discuss the mission change. No concerns were expressed and there was consensus that the change was accepted.”

C. Standing Committee Minutes (attachments)……………………………………….All
  • For review.

V.  FUTURE AGENDA ITEMS

Adjourned at 2:05 p.m.

Next Meeting: March 1, 2010

cc:  K. Beyrer, L. Weathers-Miguel
     D. Styer