Executive Council Minutes
Sacramento City College
April 5, 2010  ►  RN 273  ◄  1:00PM–3:00PM

Council Members:  P. Geary, T. Greene, K. Jeffery, C. Zuercher

Resource Ex Officio Staff:  M. Buechner, A. Hamilton, G. Hayman, M. Poindexter, M. Turner

Guest:  Sergeant Mike Olson

Absent:  D. Dixon/T. Lang

I. INFORMATION ITEMS

A. Academic Senate Update

   • Tomorrow’s meeting will feature: T. Greene will give a presentation about the textbook loan program; C. Fites will follow-up on roster management information she gave previously; A. Diaz-Vaughn will give a presentation on the rebrand project; suggestions for language to be included in the faculty handbook will be given regarding when and how to give an ‘incomplete’; waitlist and classroom enrollment management will be discussed with regard to various components of the issue; Ginny Mae will talk to the academic senate about the curriculum chair position since we currently do not have a process in place to replace the chair (possible creation of a co-chair position to have training before they step into the position); C. Zuercher attended a state academic senate president meeting called “Area A” at Merced College; our District academic senate did a resolution for Barbara Davis-Lyman to become senator emeriti for state academic senate; Greg Rose will be vice president again (the only contested position in the election).

B. Classified Senate Update

   • The Classified Senate Retreat was this past Thursday; presentations from Julia Jolly, Michael Poindexter, and Bob Martinelli were given; there was interest in the respective topics from staff and many questions were answered; overall there was positive response about the retreat, with more than 70 attendees.

   • M. Buechner will come to the next meeting to share information about two planning agenda items and give a CSPC update.

   • Preparation for next year’s election is being conducted now.

C. Associated Student Government Update

   • Student Government had a special meeting today and approved the idea of bringing a non-gender specific self-defense class to SCC. Specifics are forthcoming.

D. Senior Leadership Team Update

   • No update or meeting since the last Council meeting.

E. President’s Cabinet

   • See Executive Staff Update.

F. Executive Staff Update

   • Chancellor’s Update regarding the Los Rios response to the California budget crisis was distributed to the Council. Includes goals for the District to maintain high quality
instruction and student support, manage our resources to protect financial health, among others. Additionally, steps will still be needed next year to hold steady.

- Smoking policy enforcement and no tolerance approach information was shared with the Council. The position taken across the district is no tolerance to the current smoking policy. The information should be communicated with constituencies. Starting this afternoon the information will be shared via email, campus signage, and the website to the entire college community.

- The March in March event was successful with approximately 5,000 people in attendance. Some felt the event was too heavily influenced by the voices of legislators and that more students should have been heard.

- The chancellor opened discussion about students with 90+ units (to be discussed later on in this agenda.

- RC2020 event was a success. The spouses of the visiting group members were able to tour the campus with P. Zuccaro. The president’s presentation slideshow was well received by the attendees, including the chancellor and associate vice chancellor.

- There is a CCLC Centennial Dinner for their twentieth anniversary on June 18th at La Rivage. They are looking for student musical groups to perform and would like video of the groups to review before confirming performance. SCC has purchased half of a table at this event.

- Chancellor Harris will be honored by the cerebral palsy organization as a distinguished advocate. He will be named the 2010 Humanitarian of the Year on May 13th.

- The Davis Center Groundbreaking event date has been changed from April 26th to a to be determined date in June. Possible date will be around the second half of June in the morning.

G. Chancellor’s Cabinet ........................................................................................................... K. Jeffery

- See Executive Staff Update.

II. OLD BUSINESS
   A. Budget update ............................................................................................................... R. Martinelli

   - The most significant aspect of the update is that there hasn’t been much change from the last update. If we look back one year ago, the state was revealing huge deficits and groups were reacting to formulate budgets for the year we are executing now. As we look to 2010-2011 we know there is a state deficit larger than 20 million. The next action point will probably be the May revise when the governor makes some changes and the legislature takes a look at that again. With regard to Los Rios specifically, last year we responded quickly with planning adjustments to our strategic response and how the district would find the savings to balance the deficit over the three-year period. Our reaction at the college level was to redevelop our budget on July 27, 2009, and started the fall 2009 with a revised budget according to the Los Rios plan. The district plan included some big changes (reducing schedule sections by 4%, keep certain positions vacant, no new classified staff for the 2009-2010 year, 10% reduction in discretionary money to the colleges, employees asked to pick up an increase in medical costs at about $90/month per employee, etc). The college took steps to make similar steps to make reduction planning over three years, and worked with managers on a carryover strategy to give us a starting point for future years.

   - As we look ahead to 2010-2011, the format is the same as what you see in the current adopted budget, but the district has now rolled out planning for a fourth
year (2012-2013) in recognition of what we’re hearing at the state level that this budget crisis is actually a four year problem. The shortfall is about $21 million across Los Rios. As we are listening to state updates, what we should be listening for is what Los Rios is specifically going to be reduced in funding, because if we are reduced more than 21 million we will need to make significant changes to our multi-year plan. What is significant in the District’s four-year plan is that the way funds will be saved is by reducing schedule sections. What we don’t know: what will happen with categorical programs for 2010-11. Last year we were not able to add any more classified positions to the college, and we are confident there will be no new hires again in 2010-11, however we will be prioritizing staff needs so that we know the need. The new positions in the queue for education centers stand.

Another consequence of the budget crisis that we will begin to face is with regard to our modernization program since the majority of our projects are funded by state and local bonds. However, the state did not pass the bond measure last year and will likely not pass it this year. Timing for Moore Hall may slip out into 2013-2014, which affects projects after that one as well. Davis Center is out to bid and will start building in the June 2010 time period. Hughes Stadium is scheduled to begin in April 2011. The current projects are on track but future projects in the planning queue may slip back in timing.

- The Big 8 Conference (and all competition events) will be examined internally with respect to spending. This comes due in large part to the LAO looking intensely at cost containment specifically related to sports competition events.

B. Feedback on Draft Processes for Feedback on Governance Structure ...............M. Buechner
- M. Buechner shared a survey draft with the Council for review before distribution; would like to pilot test the survey this spring.
- C. Zuercher suggested that if the survey does go out this spring it should be done sooner rather than later to avoid conflicting with finals. If we wait until the fall it may be bad timing due to committee meetings.
- M. Buechner notes particular concern due to the comments made in the planning agenda item from the accrediting commission.

C. Campus Issue 09-10-04-Restroom access in Cosmetology area-feedback ......M. Buechner
- No response from the Campus Development Committee or Operations yet. The issue will be forwarded to both electronically.

III. New Business
A. Smoking no tolerance .......................................................... K. Jeffery
- See Executive Staff Update.

B. Data regarding students with 90+ units ............................................. M. Poindexter
- M. Poindexter met with K. Goff and found that there is a small number of students at SCC with 90+ units, but most of the SCC students in that group are working students or lifelong learners. We did some work on this a few years ago to encourage these students to apply for degrees, with little response. M. Poindexter will share more information with the Executive Council when we hear more from the District.
- K. Jeffery: across Los Rios we have approximately 5,300 students with 90+ units, with an average GPA of 3.09, and more than half receive a BOG fee waiver.
A. Plans to Communicate w/Student Drop Date Procedures for non-Payment of Fees

- Information will be given to students via Imail, website postings on District and college pages, campus signage, flyers available at service counters and division offices, and through staff and faculty sharing information with them about the changes in place.

D. Accreditation Update

A. Note on recent ACCJC policy changes

- The ACCJC commissioners changed some policy language, such as “Reaffirm accreditation with a progress report by a certain time”. The new language related to this action is more serious than the previous language describing this action. Now it is the fourth level of action and is defined as “recommendations on a small number of issues of some urgency which, if not addressed immediately, may threaten the ability of the institution to continue to meet Accreditation Standards, Eligibility Requirements, and Commission Policies”. When our visiting team made their recommendations to the Commission, they were working under the old language. However, since the new language was approved at the same Commission meeting at which our action was made official, it’s possible that some may interpret it under the new language when we file our report next March.

- Additionally, with regards to Distance Education, definitions are provided that separate “distance education” from “correspondence education” with the major difference being that distance education “supports regular and substantive interaction between the students and instructor”, while in correspondence education “Interaction between the instructor and the student is limited, is not regular and substantive, and is primarily initiated by the student”.

B. Progress on SLO recommendation response

- See attachment.

IV. OTHER

A. Minutes from March 15, 2010 Executive Council Meeting

- Approved.

B. Standing Committee Minutes (attachments)

- Council reviewed.

V. FUTURE AGENDA ITEMS

Adjourned at 3:00 p.m.

Next Meeting: April 19, 2010

cc: K. Beyrer; L. Weathers-Miguel
    D. Styer