Information Technology Committee

Minutes

Friday, February 26, 2010  B225  9-10:30

In attendance: Alexander Adan, Ryan Glenn, Kim Goff, Michael Hunter, Jeff Karlsen, Troy Kjos, Daniel Kwong, Linda Nuss, Gabriella Nuttall, Chris Seddon, Shirley Short, Sharon Terry

I. Approval of minutes

Minutes from 1/22/10 meeting were approved.

II. Announcements/updates

Ed Tech (Chris Seddon)

There has been much discussion at the Ed Tech committee about how it fits in with other campus committees that deal with technology (e.g. SASC and ATC). There has also been discussion of how it should best fill the role of advising the colleges about future trends.

The February meeting had a lengthy discussion of Internet filtering that the DO introduced during Winter Break. The DO was blocking access to sites classified by a vendor as spyware, malware, pornography, and gambling. Several faculty members questioned the propriety of content-based filtering in an academic environment and protested the lack of faculty consultation. At the time of the meeting the pornography and gambling filters had been turned off, but DO was planning to turn the gambling filter back on. There was no update on this matter at the March meeting.

Media resources (Alex Adan)

The new event reservation form is live and has been getting a lot of use. It is located in a public folder in Outlook. It is not available via the Web at present because Media Resources does not have a website.

Accessibility (Ryan Glenn)

DSPS has a new IA, Dan Welz.

Sharon noted that she learned there is nowhere on campus for disabled faculty members to go for support; DSPS is for students. Several committee members responded that faculty are supposed to turn to the District Office for accommodation.
Distance Ed (Jory Hadsell)

The Academic Senate has formed DE advisory committee that will discuss policy issues, share ideas, and organize training.

Training (Sharon Terry)

Office 2007 training has been very well-attended. There have been requests for Flex training activities for PowerPoint and Access 2007; Sharon would like to find someone to provide training for transition to these programs. Chris Seddon led a Photoshop CS4 training that was very well-attended and received.

III. Discussion

IT projects (Augustine, Sharon)

Sharon and Augustine presented a spreadsheet of IT budget items from department and division unit plans for the committee to prioritize. The document included some items that in the end were not properly IT items, so could be cut from our rankings.

Augustine and Sharon went through the list item-by-item. Chris noted questions that came up related to individual items. Several members noted that the scale of budget requests varied wildly, and that this complicated the ranking process.

There were several questions about process. The Budget Committee requested the committee to submit rankings by March 12, which is the date of the next scheduled IT meeting. It was not practical to have rankings by this date since more information was required about most of the items.

The committee resolved to have an extra meeting on March 5 and invite representatives from the relevant departments/divisions to answer questions about the items. Only highly ranked items will be represented at the hearing because low-ranked items are not being considered by the Budget Committee. In the case of items that are either already funded or are too vague to be evaluated, Sharon will e-mail departments to see if the items can be eliminated from our discussion. For members who cannot come to the meeting, a video or audio record will be made available.

The following schedule was established:
- 3/2: Sharon will send out ranking sheet and begin to contact Deans
- 3/5: extra IT Committee meeting for hearings
- 3/9: Committee members will submit individual rankings to Sharon

In addition, committee members proposed that a memo be sent to the Budget Committee noting that our efforts to complete our rankings is severely complicated by their failure to give adequate notice of their timeline. Some members proposed that the IT and Budget meetings have joint meetings in the early Spring semester when budget issues are being discussed.