Campus Issue #04-05-05

Action Taken:
This issue was submitted by Robert Heisleman and Jane Woo regarding the need for a public listing of the non-standing committees and sub-committees. This issue was reviewed by constituent groups. There was general recognition that there needed to be some parameters to define which committees would be listed publicly. There are often work groups within units that are formed for a specific purpose and for a short duration. Executive Council agreed that it would be too cumbersome to report this type of committee publicly. The Council recommended that non-standing committees that meet the specifications noted in the Blue Book referenced document, “Formation of New Committees/Groups,” would be listed publicly.

President’s Response to Executive Council

I have reviewed the Executive Council recommendation on Issue #04-05-05 and concur with the recommendation to provide a public list of the non-standing committees that meet the specifications referenced in the Blue Book.

To implement this decision,
- The Process Coordinator will be responsible for developing a web listing of current non-standing committees that meet the specifications referenced in the Blue Book.
- The Process Coordinator will be responsible for updating the list of non-standing committees, membership, and leadership on an annual basis, or as new committees are formed.
- The Process Coordinator will annually and periodically, as new committees are added, publicize the location of this list in SCC e-News.
- The Process Coordinator will bring to the attention of Executive Council any non-standing committees of duration longer than one year which do not meet the specifications in the Blue Book.

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Patricia Hsieh, Interim President  Date