Sacramento City College  
Campus-Wide Issue/Concern Form

Committee or Individual  SCC Campus Development Committee  Date submitted  5/10/06

Issue/Concern  Construction process and policies

Signature of Initiator(s)  Craig Davis (on behalf of the CDC Committee)

Provide information, which succinctly but fully discusses the issue/concern (if necessary, add additional pages).

A. Describe the issue/concern:
The SCC Campus Development Committee (CDC) recently held a meeting to discuss issues pertaining to the recently completed Technology building. Two major concerns were raised: first, there were a number of poor decisions made regarding design and construction; and second, although affected constituent groups did have input early in the process, some of the later design and construction decisions were made without proper input. The CDC’s main goal in putting forth this issue is to prevent a similar situation from occurring in the future, particularly since there are a number of additional construction projects currently underway and planned for the future.

B. What do you recommend or suggest solving this issue/concern?
We recommend that a subcommittee of the CDC be formed, and their charge would be to complete two tasks. First, this subcommittee would examine the SCC Facilities Master Plan to revise and update the best practices that need to be considered when constructing or remodeling a building. Second, this subcommittee would draft an SCC Administrative Services Procedures Manual policy that clarifies the decision-making process to be followed when construction projects are planned and undertaken. This decision-making process needs to ensure that best practices are followed when making construction decisions, and that affected constituent groups are involved throughout the entirety of the construction project.

C. How will this recommendation support the success of SCC students and benefit the campus community?
Developing and refining these practices and policies will benefit the students and campus community in a number of ways. Adopting a list of best practices will ensure that our building projects are completed properly and that they provide an optimal learning environment for our students. Establishing a clear decision-making process will ensure that all affected constituency groups will have a voice throughout the construction project. Lastly, documenting our best practices and our decision-making policies will make this information readily available to the campus community.

Please return this form to the Process Coordinator, Nelle Moffett, RN 221. The Initiator will be notified within 5 working days as to the committee or council that will review this issue/concern.

Official Use Only

Date received by Process Coordinator  5/11/06  Tracking #  05-06-13

Date Initiator Notified  5/11/06

Forwarded to  Executive Council  Date  5/17/06

Revised: 5/17/04