I. ACTION ITEMS
A. Community College Survey of Student Engagement.......................... M. Poindexter/Dr. Kay McClennen (hand-out)
   • M. Poindexter invited Dr. Kay McClennen to speak about the CCSSE project. She explained the
     importance of the program and how it impacts the colleges.
   • CCSSE provides reports which include i.e., measures of student academic levels, community colleges
     student success, and student engagement. The reports are sent to various colleges and are a useful
     tool to enhance the students’ success.
   • A faculty survey is also available.
   • Dr. McClennen will be making two CCSSE project presentations today at LR105.

B. Discipline Process at SCC............................................................................................................. P. Maga
   (hand-outs)
   • P. Maga explained the student discipline process in detail. Reports are received from various sources
     and are taken seriously. The disciplinary action varies depending on the severity of the student’s
     misbehavior.
   • M. Poindexter is the Discipline Authority and P. Maga is the Discipline Officer. After reviewing the
     submitted report, the student is notified by mail to attend a meeting. At the meeting the disciplinary
     process and disciplinary action are explained, and the student could provide a statement. Depending
     on the misconduct, the student may receive a warning, probation, suspension or even expulsion. The
     student has a right to appeal any disciplinary action and the necessary appeal process is undertaken.
   • A discussion was held and future training for managers to sit on the appeal committees will be
     considered.
   • The SCC 2007-2008 Student Guide and Academic Planner was distributed. Copies are made
     available in Counseling, Student Services, and the Admissions and Records Office which references
     the Student Code of Conduct.

C. VP’s Quarterly Reports:
   VPA Metrics....................................................................................................................... R. Martinelli
   VPI ........................................................................................................................................ A. Garcia
   VPSS ...................................................................................................................................... M. Poindexter
   • The Administrative Services quarterly report was presented by R. Martinelli. A demonstration was
     shown on how the reports are broken down and the relationship to division performances. This is a
     great tracking system to ensure that divisions operate in the right direction.
   • SCC is committed to schedule operational training workshops once every semester.
   • The Classified New Hires and Promotional Lunch are scheduled on Friday, February 8th. Invitations
     went out but a minimal response was received.
   • G. Hayman is working with representatives from Toshiba who will re-evaluate the copy machines that
     are currently in place. Suggestions will be made if applicable and feedback is appreciated.
   • Reports from the other VPs have been deferred until the next agenda.

II. DISCUSSION ITEMS
A. Information Technology Update ................................................................. D. Travis/E. Ader
   • E. Ader requested a meeting with lab techs to discuss set up and feedback is encouraged.
B. SLT meeting time.................................................................................................................................................. All
- A discussion was held regarding SLT meeting dates and times. A conversation was held whether instructional needs were being met with the current meeting dates; and mornings vs. afternoons.
- A ballot with different dates and times was distributed with a deadline of 5:00PM on Thursday, January 31, 2008 to be submitted to the President’s office.

C. Accreditation.............................................................................................................................................................. All
- D. Luff announced that constituency leadership met and Tri-Chairs and Team Leaders for the Accreditation Standards Committee from the SLT had been identified. More information will be forthcoming via email. The selection process honored the interest of those whom expressed an interest in leadership in specific areas.

III. INFORMATION
A. Executive Staff/Chancellor’s Cabinet Updates ................................................................................................. D. Travis
- Proposition 92 is one of the propositions that will be voted on in the upcoming election on February 5, 2008. Community college funding, increase in fees, loss of student fee revenues will be affected with the final decision.

B. Announcements (LRMA, ACCCA, Upcoming Events, etc.)........................................................................... All
- D. Luff thanked G. Hayman for the increase in mail service to the outreach centers.
- E. Ader and S. Short will coordinate a reception at S. Short’s residence to welcome incoming president, Kathryn Jeffery. Date and time to be determined.
- T. Greene announced the webinar workshop on February 12, 2008, at 10:00AM in RN258.
- T. Greene and R. Rios Kravitz are jointly working on the student vignette/streaming video pilot project, including digital signage.
- ACCCA’s 33rd annual conference will be held February 20 to February 22nd in Costa Mesa. For more information go to www.accca.com.

IV. OTHER
A. Minutes from December 12, 2007 and January 9, 2008 (2-attachments)
B. Revised Spring 2008 Event Calendar (attachment)

V. FUTURE AGENDA ITEMS
A. SCC Core Values (2/13/08) ......................................................................................................................... A. Licciardi
B. Final Crime Statistics for 2007 (2/27/08) ........................................................................................................ V. Cox
C. Capital Campaign (3/12/08) ....................................................................................................................... M. Leland
D. VP’s Quarterly Reports (4/9/08) ........................................................................................................ A. Garcia/R. Martinelli/M. Poindexter

Meeting adjourned at 11:10AM


Guest: Dr. Kay McClenney