Senior Leadership Team  
MINUTES  
March 10, 2008  ► RN258 ◄ 1:30 – 3:30 PM

Next Meeting: April 14, 2008

I. ACTION ITEMS  
A. Final Crime Statistics for 2007 ................................................................. V. Cox (handouts)  
   - V. Cox reported on the statistics of motor vehicle theft, hit and runs, burglary, etc.  
   - Requests for campus police to escort staff/students to their vehicles at night have increased. There are only two campus police per shift and requests are prioritized.  
   - Due to low ridership, the shuttle service will be cancelled effective March 13th.

B. Capital Campaign .................................................................................... M. Leland (handout)  
   - M. Leland reported on the fund raising process. She thanked D. Cohen and M. Turner their contributions toward the program.  
   - This is the first Capital Campaign. Three areas will be affected: Nursing programs, Technology scholarships, and manikins. It has given SCC and the District a high level of success.  
   - Everyone was encouraged to participate.

II. DISCUSSION ITEMS
A. Information Technology Update/Website “Ownership” & Maintenance .......... E. Ader/A. Hamilton (handout)  
   - The reorganization has been in place since March 1st. Individual site visits are being conducted.  
   - Quick links. Provide updated information to A. Hamilton.  
   - Research is being conducted to offer directories on the web.

B. Accreditation ......................................................................................... N. Moffett/All  
   - Orientation /training meetings are scheduled for team leaders on Friday, March 14th.  
   - Constituency members to be appointed. Please contact D. Luff by April 18th.  
   - The mapping will be completed by the District Office. Bill Karns will format the document that will assign responsibilities for various tasks. Contact N. Moffett if you encounter problems or issues.

III. INFORMATION
A. Executive Staff/Chancellor’s Cabinet Updates.............................................. D. Travis (handouts)  
   - D. Travis reported on the state budget, property tax shortfall, and the employee satisfaction survey.  
   - Sanctions/warnings are being placed on several colleges/institutions that do not meet the accreditation standard requirements.  
   - Chancellor Harris reported on Proposition 92, state budget and accreditation.  
   - Fast Facts 2008 and the Textbook survey were distributed.  
   - Ground breaking of the new West Sacramento Center is estimated for the last week of May 2008.  
   - Incoming president, Kathryn Jeffery, is scheduled to arrive at SCC on March 17th.  
   - IBA training coming soon. Everyone is encouraged to sign up.
B. Vice Presidents Updates ............................................................A. Garcia/R. Martinelli/M. Poindexter
Transportation Policies and Handbook..................................................... G. Hayman for R. Martinelli
(handout)
• G. Hayman distributed copies of Transportation Policies and Handbook. Additional copies are available in his office and on the web.
• All guidelines and regulations set by the District office need to be followed.
• Student travel was discussed. Waivers need to be submitted for each student that is traveling. A discussion was held whether one waiver signed by a student is sufficient for all travel during the semester, or whether a student should sign a waiver for each individual travel. Practices/gaps to be identified. D. Travis recommended bringing this topic back at a future SLT meeting.

C. Announcements (LRMA, ACCCA, Upcoming Events, etc.)...............................................................All
• R. Rios Kravitz reported that Hidden City is now showing in different venues.
• The SLT reception for K. Jeffery is scheduled on March 25th at Shirley Short’s residence.
• The Foundation reception for K. Jeffery is scheduled on April 22nd at Solomon Dubnick Gallery.
• Los Rios Leadership Series is scheduled on April 29th at the District office.
• Congratulations to Shirley Short for receiving the ACCCA leadership award.

IV. OTHER
A. SLT Minutes from March 10, 2008.
   (attachment)

V. FUTURE AGENDA ITEMS
A. VP’s Quarterly Reports (4/14/08 for Jan. thru March) ............ D. Travis/R. Martinelli/M. Poindexter
B. VP’s Quarterly Reports (7/14/08 for April thru June) ............... D. Travis/R. Martinelli/M. Poindexter

Meeting adjourned at 3:30PM


Guests: None.

Through the Shared Governance Task Group recommendations, the Senior Leadership Team was formed to:
⇒ Review and discuss District and College issues and proposals;
⇒ Create an opportunity for management to develop positions on issues;
⇒ Facilitate management in making recommendations to the President.