I. ACTION ITEMS
   A. VP’s Quarterly Reports (Jan-March 2008).......................... D. Travis/R. Martinelli/M. Poindexter (handouts)
      • D. Travis reported that a preliminary Basic Skills Initiative plan for 2008-09, including
        the budget projections, was completed by March 31 and forwarded to the VP of
        Instruction. Spring semester unduplicated headcount and WSCH increased over Spring
        2007. The Health Professions High School received a grant from Irvine Foundation to
        strengthen our partnership between secondary and postsecondary education. Productivity
        college-wide for Spring 2008 increased 13.52%.
      • M. Poindexter reported that there has been a 20% increase in enrollment each semester.
        Students up to date in Version 9; training is available. Many students and parents
        attended a Saturday Preview Day. 95% of Spring athletes completed education plans.
        A&R provided ongoing support and assistance to PeopleSoft users during transition to
        updated version of software. Four student staff members in Financial Aid received an
        Outstanding Women’s Award.
      • R. Martinelli reported that Administrative Services workshops will continue to be
        available. The ability to carry over College Discretionary Fund (CDF). The importance
        of submitting all classified evaluations on a timely basis. Error rates are reported on
        intents, absence reports, travel authorizations, budget entries and requisitions. Waste by
        division report should be at 51%, we need to recycle, recycle, recycle.
   
   B. Campus Issue Form #06-07-01: Smoke Fee Campus ........G. Hayman/Campus Development
      Committee Representatives (slide show presentation)
      • Proposal to consider smoke free campus. Recommendation to change signage and
        publication; removal of ash cans to discourage smoking. Sister campuses and other
        college campuses have been researched. By majority vote of committee more
        information will be obtained on this issue before moving forward. Additional
        information will be submitted to A. Garcia and he’ll submit to Executive Council.

II. DISCUSSION ITEMS
   A. Automated Faculty/Staff Directory .........................................................E. Ader
      • E. Ader reported on a proposed solution to the faculty and staff directory. The inter-
        active database program is designed to easily update the appropriate information. It
        appears in printed telephone directory, outlook, division/department directories, and
        faculty/staff directory on the SCC website. The software has individual user information
        access, reports by department/division, and management user functions. The goal is to
        eliminate manual updates submitted to PIO.
B. New eServices for Enrolling..........................................................................................K. Goff

- K. Goff reported on eServices in PeopleSoft. A shopping cart is available for students to add/drop classes. Personal information can be updated as needed. Student planner is another useful feature for students to plan 2 year courses. eServices is advertised in the student newspaper. Staff is available to inform students.

III. INFORMATION

A. Executive Staff/Chancellor’s Cabinet Updates .......................................................... K. Jeffery

- Information to be sent via email.

B. Update on Institutional Learning Outcomes..................................................E. Ader/A. Keyes

- E. Ader and A. Keyes reported on Institutional Learning Outcomes (ILOs). Commitment to implementing a college-wide assessment plan that will produce strong and clear evidence of learning and assess institutional level goals and objectives. Campus-wide efforts on institutional planning, resource allocation, and continuous evaluation for improvement. A question and answer discussion was held. More information and discussion at future meetings.

- Student Learning Outcomes (SLOs). The SLOs are being developed and designed to develop SLO assessment plan, conduct assessment and review results, implement changes, and continue cycle.

C. Announcements (LRMA, ACCCCA, Upcoming Events, etc.)....................................All

- A. Garcia thanked D. Luff for managing the SLT meetings.
- D. Travis thanked A. Garcia for his leadership as interim Vice President of Instruction.
- Sports theme for Classified Staff Appreciation luncheon on Friday, April 18th at Hughes Stadium at 11:30AM.
- City of Sacramento parking update to be sent via email.
- SOS next week. Faculty and staff to provide information and registration to all students.
- SCC Board meeting on April 16th in A6 at 5:30PM: Communicating our Story. All are encouraged to attend.
- Coffee with the Chancellor on April 23rd in RN258 at 9:00AM. The budget will be highlighted.
- Thank you from Dr. Kathryn E. Jeffery for a warm welcome and assistance during her start as tenure new President of SCC.

V. OTHER

A. March 10, 2008 SLT Minutes
   (attachment)

B. Los Rios Leadership Series, April 29, 2008, District Office Board Room, 3:00-5:00PM

V. FUTURE AGENDA ITEMS

A. VP’s Quarterly Reports on July 14th (April-June)....... D. Travis/R. Martinelli/M. Poindexter
Meeting adjourned at 3:35PM


Guests: Kim Goff, Alan Keyes

Through the Shared Governance Task Group recommendations, the Senior Leadership Team was formed to:
⇒ Review and discuss District and College issues and proposals;
⇒ Create an opportunity for management to develop positions on issues;
⇒ Facilitate management in making recommendations to the President.