Sacramento City College  
Campus Safety Committee – Minutes – October 10, 2008 – CIC101

I. ADMINISTRATIVE
   a. Welcome – Meeting opened at 11:05 AM. New Member introductions were made.

   b. Approval of September Minutes – Minutes were approved.

II. OLD BUSINESS
   a. Injury Illness Reports – Christian reported that there have been 3 more falls on campus. Operations continues to work toward identifying tripping hazards and raised concrete and asked the members to report any identified areas. (Open)

   b. Emergency Evacuation Equipment – Cox reported that they still need to identify those to be trained. Police, Custodial and some LRC staff are currently on the list. They have located the training video. Also need to put signage on storage doors and noteate on the emergency evacuation signs. (open)

   c. Traffic, Students, and Roadways – Hayman reported that all of the fencing in front of the North Gym has been removed. Next project is the Fine Arts remodel, scheduled to start in January and the fence will go back up on the other side of what was “A” Lot. There was discussion on the area just west of TM10 – people parking in the dumpster area. Operations will review striping in the area and possible relocation of the dumpsters. (Open)

   d. Women’s Safety Issues – Cox reports that there are no new incidents this year and only one incident last year. She handed out copies of the Incident Logs since the start of school and briefed the group on jurisdiction and campus discipline. (Closed)

   e. Student Transportation Report – This item has been moved to the Campus Development Committee. (Closed)

   f. Sharps Disposal – New regulations do not allow for persons to dispose of sharps in their homes. There was concern that this would increase the amount of sharps showing up on campus, but that does not appear to be the case. The district position is that we are not a disposal facility. If asked, we will provide information on disposal locations. (Closed)

   g. Increased Enrollment – Discussion on safety as it applies to the increased enrollment was discussed. Malaret will bring it up at SLT and will check with Poindexter. A check of classrooms to assure that they all have emergency flip charts will be done. (Open)

   h. SOS – tabled. This item to be removed from the Agenda pending new information/discussion. (Closed)

   i. Alarms – The committee was briefed on the appropriate response to fire alarms - always evacuate and await the “all clear” from the Campus Police. There was a request to re-do safety training at the next Flex days. It was recommended that an email be sent out to remind everyone of evacuation response, and it will be brought up at SLT. (Open)
III. NEW BUSINESS

a. Email Info. – Chewning reported that she sends out information from Lab Safety News and OSHA and asked the members to let her know if they do or do not want to continue to get the info. (Closed)

b. State “Alerts and Advisories” list – Chewning handed out information on webpages for state alerts and advisories. To locate this webpage, you can go to www.ca.gov/HomeFamily/Safety/Alerts.html. (Closed)

IV  ADJOURNMENT – NEXT MEETING
The meeting adjourned at 11:57 AM. The next meeting is scheduled for November 14th at 11:00 AM in CIC101.