I. ADMINISTRATIVE
   a. Welcome – The meeting was opened at 11:02 AM. All members were welcomed and introductions were made. Minutes from the May meeting were approved.

   b. 08/09 Summary Review – All members were asked if they had reviewed the Summary and if there were questions. There were no questions.

II. ON-GOING
   a. Injury Illness Reports – Wendy Gomez reported only one incident during the summer. A student had a foot injury due to another student moving a desk. No trends noted.

   b. Traffic, Students and Roadways – Greg Hayman reported that the “H” Lot work had been completed and 2 new ADA stalls were added. Barricade tape is in place on Panther Parkway in an effort to promote the use of sidewalks and crosswalks. The South Lot, which is usually closed after the first three weeks due to lack of use, is still open and busy. There was discussion on drop-off impacts in the “G” Lot, students walking thru the middle of parking lots, and parking in staff lots. There are two “citation writers” currently working the parking lots and patrols are monitoring intersections at the student lot.

III. OLD BUSINESS
   a. Emergency Evacuation Equipment – Valerie Cox was not in attendance, but Greg Hayman reported that the LRC staff have been trained. Claudia McEnerney will confirm that the sled is installed. (Open)

   b. Smoking On-Campus – Karen Chewning reported that the Express is being asked to run the Smoking Policy in their next issue. Wendy Gomez reported on the efforts with Nicotine Anonymous and working with the student association in educating campus users on policies and cessation programs. There was discussion on marking the ground on the 30’ line and it was agreed it should not be permanent – probably chalk. There was also discussion about encouraging the maintenance of a clean campus and keeping cigarette butts in the ash cans as part of that promotion. (Open)

   c. Preparedness Awareness Team (PAT) – Greg Hayman reported that the three district programs are still being worked: changing out “chainable” doors with ones that cannot be changed, camera surveillance in the parking lots, and implementation of the WARN system. The latter program is being reviewed by the District Office IT group. Claudia McEnerney mentioned that the flex workshop “Shooter on Campus” was great and had very beneficial information. She highly recommended that this program be seen by all. (Open)

   d. Districtwide Safety Month – Greg Hayman reported that September is “Safety Month”, but since this program is still being worked, it was not available for this year. A flyer was handed out on the draft program and it was briefly reviewed. More information to follow. (Closed until new info is available.)

III. NEW BUSINESS
   a. H1N1 Flu – Wendy Gomez reported that posters and emails have been sent out. The posters have been placed in the restrooms and hand sanitizers are located at public counters. Last count for the Sacramento area is 111 hospitalized and 6 dead. They are no longer testing for H1N1 as it is rampant in the area, except where there is a specific reason. The district is working on a Pandemic Response Action Plan and had an exercise last year on this. The draft of the action plan is being reviewed at the administrative level. Seasonal flu shots will be offered on October 5th and 6th, but H1N1 shots will not be available until the end of October.
Seasonal shots will be $25 each, although employees should be able to get them free from their medical provider. The Health Office is working with a company on providing on-campus H1N1 shots for a reduced rate. They are also confirming the news that there is now only one shot required, whereas it was two shots.

b. Lost and Found – A question was raised about lost Student ID Cards being found. What is the location they should be for retrieval? It was confirmed that the Lost and Found is in the LRPD office, although the LRC does hold found student ID cards and makes a notation on the computer. (Closed)

c. Breast Milk Pumping – A staff member reported that a student had asked where she could pump breast milk. Wendy Gomez confirmed that it can be done in the Health Office. (Closed)

d. HVAC Calls – Jesse Martinez asked about reporting hot rooms. The committee was informed that all HVAC calls should be called in as soon as they are noticed. A tech. is then sent out to do a temperature check and, if the temperature exceeds 78 degrees or is below 68 degrees, it is reported to Facilities Management for action. However, rooms that have gone beyond their intended capacity cannot be cooled down much. (Closed)

IV ADJOURNMENT

The meeting adjourned at 11:35 AM. The next meeting is scheduled for October 9th at 11:00 AM in City Café Room #1 (CIC101).


*Attended this meeting.