Los Rios Community College District Safety Month Outline
“Safety Every Day”

LRCCD Safety Month Goals/Objectives:

- To establish an annual safety month to be observed by all of the college campuses, outreach centers and district offices and other district locations.
- To increase the safety awareness of LRCCD employees.
- To provide all LRCCD employees available information on emergency procedures and disaster planning.
- Inform and reinforce available avenues to report safety concerns

Safety Month & Theme:

- September of each year to follow National Safety Month in June
- Safety month theme - “Safety Every Day” recognizing the importance of safety in our daily lives

Safety Month Producers:

- District-wide safety committee, district-wide staff development committee, police department and union representatives

Safety Month Partners:

- Community partners dedicated to safety and education (for example - local police and fire departments)

Safety Month Activities: *for Employees Only

- LRCCD Police department presentations on each campus and at work locations
- On-site self defense classes (general information and instructor – instructor demonstrations)
- On-site first aid & CPR training classes
- Highlighting job specific safety training (Hazmat, Forklift, Vehicle Safety, etc)
- Weekly safety announcements via email (favors give away, etc)
- Safety online resources available to employees only on the intranet (General Services/Safety web page)
- Safety posters and fliers shared at department meetings
- Safety “Bright Idea” contest for employees only (encouraging the creation of a safety concept to help the entire district)

Additional Safety Activities: *for Employees Only

- LRCCD 1-page quarterly safety e-newsletters with tips, resources and critical information (including video clips, scenarios, etc) Resources and information from General Services
- 1-page newsletter each week of safety month - resources and information from General Services
- Monthly e-safety alerts/notes addressing employee questions and concerns - resources and information from General Services