Minutes, November 7, 2008; Approved 11/14/08

Present:  Ginni May (Co-chair), Deborah Travis (Co-chair), Marilyn Keefe Perry (Curriculum Liaison), Marisa Alviar-Agnew, Marcia Bonawitz, Jessica Coppola, Michael Dixon, Paul Estabrook, Albert Garcia, Patty Harris-Jenkinson, Charlotte Humphries, Rick Ida, Julia Jolly, Robert Knable, Judi Keen, Alan Keys, Karen Kunimura, Lonnie Larson, Patrick McDonald, Laurie Nash, Don Palm, Kakwasi Somadhi, Brett Thomas, Camille Waggoner, Sandy Warmington, Tricia Warrell, Jane Woo, Richard Yang

Absent:   Maureen Dana, Valerie Kidrick, Glennda Wagner

Guests:   John Altmann, Gabrielle Beatrice, Deb Bryant, Don Button, Kevin Clark, James Collins, Lori DeLappe, Dianne Heimer, Ada Hoerl, Anne Licciardi, Dyan Pease, Kathleen Poe, Maria Regalado, Kurt Shiflet, Kathryn Stanton, Shanna Stein, Bruce Zenner

I. CALL TO ORDER
   The meeting was called to order at 11:05am.


III. SUBCOMMITTEES
   A. Distance Education Subcommittee. It was M/S/P to accept the following recommendations:

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### General Education Subcommittee

It was M/S/P to accept the following recommendations:

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<td>ECON 310 Economic Statistics</td>
<td>Lang. &amp; Rationality; Comm. &amp; Analytical thinking (10/31)</td>
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<td>Living Skills: Life development (10/31)</td>
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C. Multicultural Graduation Requirement Subcommittee. No report.

D. Prerequisite/Corequisite/Advisory Subcommittee. It was M/S/P to accept the following recommendations:

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E. Honors Subcommittee. No report.

IV. INFORMATION ITEMS

A. DCCC Agenda. The agenda was e-mailed to all committee members earlier in the week for comment. The program placement process is under review. Concern was noted about the sports teams at FLC being presented to the Academic Senate for discussion.

B. It was M/S/P to include Consent/FYI outlines in the agenda packets.

V. OLD BUSINESS

None.

VI. NEW BUSINESS

A. Business

Second Reading:
None.

First Reading:
Accounting (Certificate) - revisions
Accounting (A.S. Degree) - revisions
Business Administration (A.A. Degree) – title, revisions
B. Behavioral and Social Science:
Consent/FYI:
PSYC 300, General Principles – add DE

C. Advanced Technology
Second Reading: M/S/P
GCOM 319, Print and Multimedia Publication Design - revisions
GCOM 345, Advanced Graphic Design Production - revisions
GCOM 390, Introduction to Motion Design Using After Effects – new to district
MET 220, Technical Communication - deletion
MET 255, Mechanical Systems Maintenance - revisions
MET 256, Fundamentals of Instruments and Electricity - revisions
MET 257, Fundamentals of Workplace Success - revisions
MET 351, Basic Mechanical Systems - revisions
MET 352, Mechanical Systems Calculations - revisions
MET 353, Water Treatment Plant Calculations – new to district
MET 354, Wastewater Treatment Plant Calculations – new to district
MET 355, Water Treatment Plant Operation and Maintenance I – new to district
MET 356, Wastewater Treatment Plant Operation and Maintenance I – new to district
MET 361, Refrigeration Systems - revisions
MET 362, Refrigeration Systems Calculations - revisions
MET 363, Refrigerant Transition and Recovery Processes and Procedures - revisions
MET 364, Electrical Controls - revisions
MET 365, Water Treatment Plant Operation and Maintenance II – new to district
MET 366, Wastewater Treatment Plant Operation and Maintenance II – new to district
MET 368, Heat Pump Operation and Maintenance - revisions
MET 371, Heating and Power Machinery - revisions
MET 372, Power Machinery, Heating and Air Conditioning Calculations - revisions
MET 373, Piping, Electrical, and Sheet Metal Drafting - revisions
MET 374, Automatic Control Systems I - revisions
MET 375, Water Treatment Plant Operation and Maintenance III – new to district
MET 376, Wastewater Treatment Plant Operation and Maintenance III – new to district
MET 378, Geothermal Heat Pump Operation and Maintenance - revisions
MET 381, Air Conditioning - revisions
MET 382, Air Conditioning Systems Calculations - revisions
MET 383, Instrumentation - revisions
MET 384, Automatic Control Systems II - revisions
MET 391, Mechanical Systems Commissioning – new to district
MET 395, Water Treatment for Heating and Air Conditioning Equipment - revisions
MET 396, Air and Water Balance of Mechanical Equipment - revisions
PHOTO 301, Beginning Photography - revisions
PHOTO 302, Beginning Digital Photography - revisions

First Reading:
Graphic Communication (A.S. Degree) - revisions
Graphic Communication (Certificate) - revisions
Graphic Communication, Image Editing (Certificate) - revisions
Graphic Communication, Web Design (Certificate) - revisions
Graphic Communication, Web Design Basics (Certificate) – revisions

NOTE: The cross-referenced courses need to be added where appropriate on GCOM programs.
D. Math/Statistics and Engineering
   Second Reading: None.

   First Reading:
   Mathematics & Statistics, Mathematics (A.S. Degree) – revisions
   NOTE: Suggestions included the deletion of the Enrollment Limitation, simplification of the
   description language, and the number of units in that the total could be misleading because of
   prerequisite courses.

E. Physical Education, Health, & Athletics
   Second Reading: None.

   First Reading:
   PET 451, Principles and Theory of Athletic Coaching – new to district

   Consent/FYI:
   PET 346, Theory of Basketball - revisions

F. Science and Allied Health:
   Second Reading: M/S/P
   CHEM 330, Adventures in Chemistry – title, revisions
   CHEM 331, Laboratory for Chemistry of the World - deletion

   First Reading:
   AH 104, Aging and its Implications for Health Care - revisions
   TABLED: BIOL 444, Water and Wastewater Microbiology – new to district
   TABLED: BIOL 499, Advanced Field Botany – new experimental
   CHEM 300, Beginning Chemistry - revisions
   CHEM 326, Water and Wastewater Treatment Chemistry – new to district
   CHEM 400, General Chemistry - revisions
   TABLED: DAST 116, Practice Management for the Dental Assistant - revisions
   GEOL 345, Geology of California - revisions
   GEOL 391, Field Studies in Geology - revisions
   Occupational Therapy Assistant (A.S. Degree) - revisions

G. Language and Literature:
   Second Reading: M/S/P
   ENGLT 304, Introduction to Poetry - revisions
   ENGLT 320, American Literature - revisions
   TABLED: ENGWR 301, College Composition and Literature - revisions

   First Reading:
   TABLED: ENGCW 431, Autobiography Writing Workshop - revisions
   English (A.A. Degree) - revisions
   English Liberal Studies (A.A. Degree) - revisions
   Journalism (A.A. Degree) - revisions
   Publications Specialist (Certificate) – revisions
   NOTE: Additional information was suggested for the catalog descriptions on Journalism and
   Publications Specialist.
H. Humanities and Fine Arts
Second Reading: M/S/P
MUFHL 321, Basic Musicianship - revisions
MUFHL 400, Music Theory - revisions
MUFHL 401, Music Theory - revisions
MUFHL 410, Advanced Music Theory - revisions
MUFHL 411, Advanced Music Theory - revisions
MUFHL 481, Survey of Music History and Literature - Honors - revisions
MUFHL 482, Survey of Music History and Literature - Honors - revisions
MUFHL 495, Independent Studies in Music Fundamentals/History and Literature - revisions
MUIVI 300, Beginning Instruments - revisions
MUIVI 330, Advanced Voice - revisions
MUIVI 373, Popular Electric Bass Styles - revisions
MUIVI 405, Jazz & Pop Styles on Drum Set - revisions
MUIVI 441, Brass Instruction - revisions
MUIVI 443, String Instruction - revisions
MUIVI 445, Woodwind Instruction - revisions
MUIVI 447, Percussion Instruction – revisions
WITHDRAWN: MUIVI 448, Winds, Strings, and Percussion Practice Lab – new to district
MUIVI 495, Independent Studies in Music Instrumental/Voice Instruction - revisions
MUP 335, Concert Band - revisions
MUP 370, Rehearsal and Performance - Musical Ensemble - revisions
MUP 422, Special Ensemble Participation - revisions
MUP 495, Independent Studies in Music Performance - revisions
MUSM 110, The Business of Music - revisions
MUSM 115, The Development and Management of an Independent Record Label - revisions
MUSM 116, Legal Aspects Of The Music Industry – new to district
MUSM 306, Live Sound Reinforcement - revisions
MUSM 315, Careers in Music - revisions
MUSM 320, Contemporary Songwriting - revisions
MUSM 321, Contemporary Songwriting - revisions
MUSM 330, Introduction to MIDI: Musical Instrument Digital Interface - revisions
MUSM 331, Intermediate MIDI: Musical Instrument Digital Interface - revisions
MUSM 336, Music Project Studio - revisions
MUSM 344, Recording Studio Techniques - revisions
MUSM 350, Recording Studio Techniques - revisions
MUSM 351, Analog Recording Consoles and Tape Machines - revisions
MUSM 355, Advanced Microphone Techniques and Analog Session Outboard Gear - revisions
MUSM 362, Studio Mixdown Techniques - revisions
MUSM 366, Pro Tools 201, Advanced Pro Tools - revisions
MUSM 367, Audio for Video Post Production - revisions
MUSM 368, Advanced Audio Lab - Independent Project - revisions
MUSM 495, Independent Studies in Music Specializations in Music - revisions
MUSM 499, Entrepreneurship In Music: Starting A Company - revisions
SPAN 413, Spanish for Native Speakers I – new to college
TA 466, Rehearsal and Performance - Musical Ensemble - revisions
First Reading:
MUFHL 311, Survey of Music History and Literature - revisions
MUFHL 430, Commercial Harmony and Arranging - revisions
MUFHL 431, Commercial Harmony and Arranging - revisions
WITHDRAWN: MUIVI 316, Voice Practice Lab - Beginning – new to district
WITHDRAWN: MUIVI 326, Voice Practice Lab - Intermediate – new to district
WITHDRAWN: MUIVI 331, Voice Practice Lab -Advanced – new to district
MUIVI 370, Beginning Guitar - revisions
WITHDRAWN: MUIVI 377, Guitar Practice Lab - Beginning – new to district
WITHDRAWN: MUIVI 378, Guitar Practice Lab - Intermediate – new to district
WITHDRAWN: MUIVI 411, Applied Music – new to district
WITHDRAWN: MUIVI 412, Applied Music – new to district
WITHDRAWN: MUIVI 413, Applied Music – new to district
MUSM 322, Introduction to Film Music - revisions
MUSM 340, Introduction To Desktop Audio - revisions
MUSM 354, Recording Sessions Workshop – revisions
NOTE: An explanation is needed in Section 2.
MUSM 356, Pro Tools 101, Introduction to Pro Tools - revisions
MUSM 357, Pro Tools 110 Intermediate Pro Tools - revisions

Consent/FYI:
WITHDRAWN: SILA 330, Deaf culture – course title (correction also to “Deaf Culture”)
NOTE: This course change will be resubmitted.

VII. ADJOURNMENT
The meeting adjourned at 12:35pm.

REMINDERS:
NEXT FULL MEETING: NOVEMBER 14, 2008, 11:00AM, RN258
TECHNICAL REVIEW BEGINS AT 9:00AM

Office of Instruction: 11/11/08