Minutes

Information Technology Committee

Friday, October 23, 2009

In Attendance:
Alexander Adan, Elaine Ader, Mitchell Campbell, Augustine Chavez, Ryan Glenn, Melissa Green, Michael Hunter, Troy Kjos, Jacek Kozikowski, Daniel Kwong, Gabriella Nuttall, Chris Seddon, Shirley Short, Daniel Styer, Sharon Terry.

Approval of Minutes

Approved without objection.

Announcements/Updates

Budget and Planning

- See Discussion Items below.

Computer Services

- There have been a few reported problems with email.
- There have been reported problems with logging onto the wireless network. Some issues with “scc_hotspot” were fixed, however most of the problems have been related to people mistakenly trying to log onto “scc_guest” rather than “scc_hotspot”.
- Several peer-to-peer networking applications are now being blocked on “scc_hotspot”.

Ed Tech

- The District is analyzing issues regarding bandwidth shaping. In their analysis, they are trying to explore ways to obtain feedback from faculty.
- There are legal challenges ahead with the implementation of Google Apps. These challenges include the privacy of student records and the absence of protective clauses or provisions within the contracts with Google. These challenges are slowing the progress of Google Apps implementation.
Media Resources

- For campus events, interested student groups must present their intent to the student leadership who will then submit the appropriate procedure forms.
- On October 29th, the day of the IT Forum, there is a newly scheduled music event in the quad.

Accessibility

- No update.

Distance Ed

- Desire2Learn has been very stable and is performing well.

Office 2007

- No update.

Google Apps

- See Ed Tech update above.

Discussion Items

IT Replacement Cycle

Elaine Ader discussed the budget and how it impacts the computer replacement cycle. She talked about the challenges ahead and presented an in-depth analysis of the budget and suggested a plan that would fulfill the campus replacement cycle obligations with the current budget. In her plan, the highest priority was given to the computers in student labs. These computers would be replaced by new computers and then be cascaded to replace older faculty and staff computers.

For 2010, the IT budget has $550,000 available for computer replacements (which includes $160,000 from VIEA which can only be used to support student machines or replacements). So far, $140,000 has been spent on servers, software and network hardware. This leaves only $310,000 for computers.

Computer replacement costs for 2010 include:

- 87 Macs in T100 for a cost of: $1477 = $128,499
- 2 Faculty/Staff Macs (on 3-year cycle): $1477 = $2954
• 291 PCs in Student Labs: 291 x $900 = $261,900
• 14 Faculty/Staff PCs (on 3-year cycle): 14 x $900 = $12,600
• 113 Faculty/Staff PCs (on 5-year cycle): 113 x $900 = $101,700
• 27 other PCs (on 5-year cycle): 27 x $900 = $24,300
• 11 PC laptops: 11 x $1200 = $13,200

The total computer costs above amount to $545,153. With the aforementioned $140,000 already spent, the 2010 total costs for computer replacements is $685,153. This is $135,153 over the 2010 budget of $550,000.

A solution to this deficit was then presented. The computer replacement costs could be reduced by $202,500 by cascading many of the student lab computers and using them to fulfill the Faculty/Staff 3- and 5-year replacement cycle. This cost-reduction strategy would still provide Faculty and Staff with appreciably upgraded computers and would successfully work within the current budget.

Members of the committee unanimously endorsed the proposed plan and discussed whether this prudent strategy should be implemented in future years regardless of the budget situation.

Further discussion ensued about the budget, replacement cycle, computers, computer vendors, and computer parts.

**IT Forum**

Despite the fact that a music event was scheduled in the quad at the same time as the IT Forum, the committee decided to keep the location of the Forum at the Student Center since there was no other immediately-known viable location.

The logistics for the IT Forum were discussed. Supplies, announcements, the web survey, flyer printing, flyer posting, etc. were all in order. Committee members were encouraged to post questions on the web survey and to encourage students and other faculty and staff to attend the Forum.

The following topics and discussion points will be presented at the IT Forum:

1) **Google Apps for Education**
   - Jory Hadsell will lead this discussion and provide a demonstration.
   - An important discussion point will be the legal issues in using Google Apps (as discussed above in the Updates). Jory will be contacted to make sure that he understands these legal issues.

2) **Access to WiFi on Campus**
• Augustine Chavez (?) will lead this discussion.

• An important discussion point will be the “scc_guest” network. Many people have reported trouble logging onto the campus wireless network due to their trying to log onto “scc_guest” rather than “scc_hotspot”. Therefore, the difference between “scc_guest” and “scc_hotspot” will be discussed. (The committee further discussed whether “scc_guest” should be renamed to something less general and therefore less inviting – a name such as “scc_event”.)

• Bandwidth shaping will also be discussed at the IT Forum.

3) Impact of Budget on the Replacement Cycle

• Elaine Ader will lead this discussion.

Committee Charge

Coordinates all college activities related to IT policies, funding and resources, planning an implementation. Provides a single point of contact for communicating status and issues related to IT for the college. The committee also provides input to the district-wide activities performed by various IT task groups so that college interests are included in the district decision-making process.