Minutes - LRC Standing Committee  
Friday, September 18th  
12 - 1 p.m.  
Archives Room, 3rd floor LRC

Present: Dale Cohen, Rhonda Rios-Kravitz, Patrick Crandley, Martha, Cary Martensen, Liam McDaid, Gabriella Nuttall, Wendy Slobodnik, Rosamaria Tanghetti, Mark Webster, Nicole Woolley, Shawn Ledet, Camille Waggoner, Susan Griffin, Farough Tabrizi


2. Overview of last year's activities:
   • Faculty Survey conducted last year was distributed and discussed. Rhonda indicated that 20 faculty responded to this survey. The committee reviewed the survey and made suggestions regarding revising the survey; e.g., create sections that pertain to faculty and to their students regarding LRC usage. Rhonda will present the revised survey at the next meeting.
   • Mission Statement: Rhonda emphasized the success of exhibiting students’ artwork, as seen on the 1st floor, toward the entrance of the LRC. Suggestions included purchasing a bulletin board to display other items; e.g., student success stories, astro-notes, history and math projects. Incorporating a digital screen was also suggested. Also discussed reaching our campus/community audience through advertising on Twitter and Facebook.

3. Writing Center update: Susan Griffin, Writing Center Coordinator, discussed the purpose of the Writing Center which is to help students in all academic areas become better writers through 1:1 tutoring. Susan emphasized that the tutors do not revise students’ assignments but rather discusses with students how to approach their assignments. The tutors fill out Intake forms on students they assist; the forms are sent to faculty who make the referral. Professors may schedule their classes to visit the Writing Center (call ahead of time and let the Writing Center staff know). Flyer was distributed to committee members.

4. CAHSEE update: Farough Tabrizi, CAHSEE Coordinator, explained that the purposes of the CAHSEE Program: to help students pass the CAHSEE (high school exit exam) and to encourage the student to matriculate to a community college program. The CAHSEE test is now administered on SCC’s campus. Currently, Farough has a number of tutors and instructional assistants to help students preparing for the exam; a former faculty member of CSUS’s English Department, Olivia Castellano, will soon be joining to oversee tutoring for the English portion of the CAHSEE test. The CAHSEE Program, located on the 1st floor of the LRC, runs Monday (1-5PM) and T-Th (1-7PM). Farough can be reached at 650-2745 or tabrizf@scc.losrios.edu. Flyer was distributed to committee.

5. Other: The Anne Frank display has been extended to October 10.

6. Next Meeting: Friday, October 16th; LRC, 3rd floor, Archives Room

Meeting dates:
- October 16th
- November 20th
- February 19th
- March 19th
- April 16th