Sacramento City College
Matriculation Committee Meeting
May 13, 2008
MINUTES

Present: Lawrence Dun, Mary Sue Allred, Sherri Goldberg, Robert Heisleman, Alex Mays, Lyudmila Fasman, Jean Vrechek, Sandi Kawamura, Thomas Greene, David Rasul, Toni Newman

1. Introductions – Introductions were made

2. District Matriculation Committee Meeting Dates – The District Matriculation meeting is scheduled on the 4th Monday of each month from 2:30 – 4:30P.

3. Campus Matriculation Committee meeting scheduled for 2008 - 2009 - The Matriculation Committee for the 2008-09 session will meet the 2nd Tuesday of the month from noon to 1:00 P. If there is a need to extend a meeting to discuss matters further then it will be noted for the next scheduled meeting.

4. Site Review Visit – On May 1st and 2nd, SCC’s categorical funds, DSPS, Matriculation, CalWORKs, EOP&S and CARE were reviewed by a seven member site review committee. An overall consensus in their findings was that it was a positive experience. It was noted, however, that in one specific area funds were spent not in compliance with regulations. A full report of their findings will soon be available.

5. Topics and Ideas for 2008-09 Matriculation Meetings- Mary Sue Allred indicated she would like to continue with revising the student Orientation process to be available for the Spring 09 semester and in complete operation for the incoming Fall 09 students. In addition, a suggestion that a sub-committee with Quinn Nakano as a member should meet for an improved “on-line” student Orientation.

6. Enrollment Management Seminar Student Success Conference – David Rasul (handouts) - David Rasul attended an Enrollment Management seminar regarding student success. It was discussed that there is a high number of students who are lost in the process between the application process to class enrollment. There is a need to develop a “marketing image” to recruit and retain. There is a need to define our cohort and the research questions is “what characteristics of the students population are we focusing on? Examples: First time freshmen, Athletics, DSPS students who are receiving tutoring, etc.
8. **Title III -Thomas Greene** - Thomas asked the committee for their thoughts on a Title III grant. The project would help eligible higher education institutes to become self-sufficient and expand their capacity to serve low-income students by providing funds to improve and strengthen the academic quality, institutional management, and fiscal stability of eligible institutions. Funds from a Title III grant may be used for planning, faculty development, and establishing endowment funds. Administrative management, and the development and improvement of academic programs also are supported. Other projects include joint use of instructional facilities, construction and maintenance, and especially student services. In our case it would help with a centralized “welcome” center for our students, which would consist all of student services and a central phone systems with live persons.

Robert Heisleman indicated this was in discussion approximately 3 years ago but there were many barriers and hurdles and was not doable at that time.