Sacramento City College
Matriculation Committee Meeting
September 9, 2008
Minutes

Present: Lawrence Dun, Lucy Fasman, Catherine Fites, Sandra Kawamura, Irina Marsant, Toni Newman, David Rasul, Jonathan Segal, Farough Tabrizi, Jean Vrechek, Jane Woo, Richard Yang

Absent: Tanya Anderson, Annette Barfield, Sherri Goldberg, Robert Heisleman (LOA), Alex May

1. Introductions – Introductions were made

2. Charge for Matriculation – First semester students are given the opportunity for success with our “six step” Matriculation process, which includes assessment, counseling, Early Alert letters, data collecting, and in the summer session an opportunity to enroll in our Summer Success Academy. The tri-chairs sit on the District Matriculation committee that focus on Matric issues, i.e. universal transcripts. Richard Yang is also a SCC representative at the District Matriculation committee.

3. Future Interest for This Committee – Committee members need to provide input for future Matriculation agendas items.

4. Future Interest include - validating the new Assessment test using writing samples, which at this time only SCC currently utilizes; test score portability with the sister campuses; Assessment storage capacity, which is currently at its maximum capacity at SCC; accreditation; Orientation as a priority commencing in Spring semester and initiate a focus group to review this process.

5. First Year Experience - What can we do to communicate with first year students, whether it is through email or through mailers. Due to the rising cost of the Summer Success Academy there is a need to institutionalize funding for this program. Currently, the SSA students enroll in two classes, one HCD class, field trips (4), transportation, and there is also data collecting. There were 130 students enrolled in 2008 SSA.

Next Meeting: October 14, 2008