Committee Chair:
Manager: Thomas Greene; Classified: Robert Heisleman; Faculty: Deborah Bryant

Committee Members:

Guest(s):
Holly Piscopo

1. Introduction
Each member introduced themselves to the committee.

2. Cultural Democracy Initiative Advisory Committee
H. Piscopo, Cultural Democracy Initiative Advisory Coordinator, discussed and encouraged individuals to get involved in the Cultural Democracy Initiative Advisory Committee (CDIAC). Discussions included benefitting from attending committee meetings; causing awareness beyond diversity in schools; being culturally responsive; pro-activity in schools. Please email your interest in participating in CDIAC to the Matric Chairs and recommendations will be forwarded.

3. History of Committee/Charge
• Background & Historical Perspective
R. Heisleman reported on the background and history of the Matriculation Committee. The committee is a long standing mandated program created and designed by legislature; parent committee is located at District Office; several SCC members participate in D. O. meetings; constant communication between District committee and SCC committee. Matric committee provides recommendations to management council and new programs are shared and discussed.

• Committee Charge [http://www.scc.losrios.edu/x18382.xml](http://www.scc.losrios.edu/x18382.xml)
Link provided for the most up-to-date membership roster and information pertaining to the Matriculation Committee.

4. Review Past Year’s Activity
• Minutes of Last Meeting – 5/12/09 (attachment)
Approved.
• Member Perspectives
  T. Greene reported on discipline and how students flow through the system; 1 hour vs. 1 ½
  hour meetings; Tuesday meetings vs. Friday meetings; D.O. communication. Committee
  discussions included review of Matric Committee process; lots of information shared yet
  no change in process. Do we need a revision to Matriculation Plan? Math department
  interest in recency policy added to assessment--validation would be required.

• Unfinished Business – Feedback on Online Orientation
  The Online Orientation was discussed and it was suggested to go online and view program
  designed for students. Provide feedback to Tri-Chairs.

5. Current Activity & Update on Budget Situation
• New Student Data – Fall 2009
  Human contact first instead of testing first was strong motivator for revising Matric
  process.

• “Getting-In” or Front-Door Revisions
  1. Orientation
  2. Assessment
  3. New Student Counseling Workshops
  4. Registration
  5. Early-Alert Program
  Changes/revisions were made to the process within the last 6 months, i.e., every student
  will receive a phone call; new student counseling workshops; intervene with students to
  provide support prior to enrollment; successful front door service. First Orientation
  scheduled September 9th. Students leave counseling workshops with a course schedule; spring
  2010 application is available online as of Sept 8th. Dismissal process revised; positive feedback.
  Early-Alert Program is being examined, it may be streamlined to electronic input for faculty,
  involve faculty in responses, and increase connection to support services; more to follow at next
  meeting.

The “No Contact List” includes students who don’t respond to 3 phone calls and once via
email. Suggestions included providing a copy to the faculty member for follow-up with the
student. A question and answer session followed.

• Matriculation Budget
  The Matriculation budget continues to be a moving target with several challenges; salaries
  consume most of the funds. Submitted requisitions will continue to be re-evaluated during the
  2009-10 fiscal year.

6. Focus Areas for 2009-10 Academic Year
• Assessment Policies & Practice
  Assessment policies work for some and not for others. Portability of assessment across the
  District is a focus area as well as repeatability, retesting, and value of high school
assessments. Tri-Chairs will work to gather relevant policies and other pertinent information and send it to the committee to include Ed Code clarity.

- Matriculation Plan Update (attachment)
The Matriculation Plan was developed to meet Title 5 plan requirements and allows for specialty per campus. The revised version will include Ed Code requirements to students. Please see Rosa Rose ext. 2193 for hard copy.

- Other?
R. Heisleman to follow-up with ASG President to invite a student representative to invite a student representative to future Matriculation Committee meetings.

Meeting adjourned 1:00pm


Guests: Holly Piscopo


Next Meeting: November 10, 2009 * 12:00-1:00 * City Café 2