Committee Chair:
Manager:  Thomas Greene; Classified:  Robert Heisleman; Faculty:  Deborah Bryant

Committee Members:

1.  Open Meeting
   Introduction of Matriculation Committee student member, Kyle Fall.

2.  Approval of Minutes from November 10, 2009 Meeting
   (attachment)
   Minutes of the last meeting approved with no edits/changes.

3.  Report from District Matriculation Committee
   No report.

4.  Old Business
   •  Report on Committee Feedback (D. Bryant)
      (attachment)
      The Committee Feedback report was discussed; report will be used as a living document. Matric Plan 2005; 4 meetings left for this fiscal year; 4 discussion items per meeting to be discussed in groups.

   •  Committee Charge (D. Bryant)
      (attachment)
      Motion to accept revision with no edits/changes M/S/P. Revision will be forwarded to Marybeth Buechner, Connie Zuercher and Parrish Geary.

   •  Assessment Policy & Practice (T. Greene/S. Goldberg)
      Challenges in Assessment area are major budget cuts; significant amounts of data to store; Accuplacer vs. CAPP directory; issues in Recency. Title 5: Recency is held as highest standard; requests submitted to PRIE office.
Figure out portability first then alignment. [Portability = how scores translate to courses on different campuses. Alignment = all campuses use same system to place students.] D. Bryant to send information to the committee.

Retesting occurs frequently with high school students; students can retest as many times as they want as long as they’re referred by counselor. A discussion was held with K. Fall’s suggestions regarding retesting i.e., correct class placement; crash refresher course; revisiting study guide; diagnostic test vs. placement test. No assessment in high schools.

CA State Chancellor’s office is in the process of coordinating a state-wide assessment; we’re in the process of coordinating a Degree Audit system;

Committee was asked to start having dialogue and report on the perspective of their areas about Recency of Assessment (initial placement.)

5. Announcement
   No Matriculation Committee meeting scheduled in January 2010.

6. Adjournment
   Meeting adjourned at 12:58 p.m.


Next Meeting: February 9, 2010 * 12:00 p.m. to 1:00 p.m. * City Café 2