PRIE Committee Agenda
October 09 2009, 9:00-10:30am City Café #1

Committee Chairs:
• Manager: Marybeth Buechner, PRIE
• Classified: Anne Danenberg, PRIE
• Faculty: Dena Chubbic, Chemistry

Administrative Members:
• Jim Comins, Instruction Office
• Thomas Greene, Enrollment & Student Success
• Anne Licciardi, Math, Statistics & Engineering
• Don Palm, Instruction Office (Outreach)
• Mary Turner, Science & Allied Health

Classified Members:
• Amanda Hamilton, Public Information Office
• Kelly Irwin, Information Technology
• Heather Tracy, PE Health & Athletics; Behavioral & Social Sciences
• Tracey Valverde, Learning Resources

Faculty Members:
• Ginnie Gessford, Learning Resources
• Lori Delappe-Grondin, Theatre Arts & Film
• Lonnie Larson, Mathematics & Statistics

Student Members: TBA

1) Approval of minutes from Sept. 25, 2009 (see below)

2) CSPC Suggestions for 2010-2011 College Goals
Discuss emphasis on research and data.

3) Committee Notes Handout, PRIE Committee
Discuss survey results regarding importance and effectiveness.

4) Review PRIE Committee’s current charge and possible revisions
Second reading.

5) Review Student and Staff Demographics data
Pages 25-36 of Institutional Effectiveness report

6) Discussion
9/25/09 PRIE Committee meeting notes

Meeting called to order at 9:10am.


Minutes from September 11, 2009 were approved without exception.

PRIE’s current charge and possible revisions were reviewed (see meeting documents). After some discussion, it was suggested that bullet #4 “Assist college groups implementing planning processes as appropriate (e.g. unit planning forms.)” be removed, as it was thought to be included implicitly in bullet #1. The committee voted to remove the item.

The enrollment and course offerings sections of Sacramento City College Institutional Effectiveness Report Planning Data (see meeting documents) were reviewed and discussed. Dena suggested that the planning data report should include a TOC or page numbers. Jim suggested that the time-of-day figures note that TBA includes on-line classes as well as TBA in-person meeting times.

A suggestion was made to have an emailed data nugget monthly / occasionally, etc. Questions were raised about SCC’s DE students—are they part-time, or is DE among the enrollment choices that full-time students are making? Also, what are the demographics of the on-line students? MB mentioned that Maria Regalado is doing a study on digital access and suggested that we might want to invite her to PRIE to hear about her work. Amanda suggested that we add any nugget to City Chronicles rather than a separate email. She also suggested that faculty, classified and managers could present data nuggets to their contingencies through the academic and classified senates and executive meetings.

Someone suggested that maybe the data nuggets could take the form “Did you know...?”

Suggestions were made to do academic load and on-line enrollment trends first, and Don noted that the latter is probably more intuitive than the former, so it might be more interesting to have academic load be the first data nugget to release.

Jim suggested that we look at student and staff demographics next time.

MB suggested that we walk people through some of the data pages on InsideSCC next time < who will bring a projector? >

We bumped a detailed review of the goals revisions to next time, but had an overview of suggested changes.

Meeting adjourned at 10:30am.