PRIE Committee Agenda
April 23, 2010 - 9:00-10:30am - City Café #1

Committee Chairs:
- Manager: Marybeth Buechner, PRIE
- Faculty: Dena Chubbic, Chemistry
- Classified: Anne Danenberg, PRIE

Administrative Members:
- Thomas Greene, Enrollment & Student Success
- Anne Licciardi, Math, Statistics & Engineering
- Don Palm, Instruction Office (Outreach)

Classified Members:
- Amanda Hamilton, Public Information Office
- Tracey Valverde, Learning Resources

Faculty Members:
- Lori Delappe-Grondin, Theatre Arts & Film
- Mel Duvall, Electronics Technology
- Ginnie Gessford, Learning Resources

Student Members:
- Jennifer Myers
- Peter (PJ) Velazquez

1. Approval of minutes from April 9, 2010

2. Updates: CCSSE, CSPC, SLOs

3. Overview of Institutional Effectiveness Reports
These documents are currently in very rough draft form. Your input on their content and structure would be appreciated.
- Fast Facts
- Benchmark and Key Indicators Report
- Environmental Scan Report
- Staff and College Processes Report
- Basic Skills Report
- Enrollment Report
- First-year Student Report
- Student Achievement Report
- SLO Report

4. Workshops for Fall 2010 (Flex, etc.)

5. Items for future agendas
**Minutes**  
PRIE Committee  
Planning, Research, and Institutional Effectiveness  
Sacramento City College  
Friday, April 9, 2010

Committee Chairs:  
Manager: Marybeth Buechner, PRIE  
Classified: Anne Danenberg, PRIE  
Faculty: Dena Chubbic, Chemistry

Members Present:  
Dena Chubbic, Anne Danenberg, Thomas Greene, Anne Licciardi, Don Palm, Mel Duvall, Jennifer Myers

1. Call to Order  
2. Approval of Minutes: Minutes from March 26, 2010 meeting were approved by consensus.  
3. Update on CCSSE, Spring 2010: Surveys have started being administered in classrooms and Rose Fassett and Anne Danenberg are continuing attempts to make appointments with faculty. More to report next time… Jennifer Myers suggested that students should do “cheerleading” sessions before the CCSSE to get students excited and engaged about the process.

4. Review draft of latest edition of institutional effectiveness report: Latest draft was handed out and discussed. The new format of several smaller, thematic reports was well-received for the most part. Several suggestions were made on the review draft and passed along to Marybeth Buechner for inclusion in the next revision of the draft.

5. Meeting Adjourned: 10:30 a.m.

Next Meeting: April 23rd at 9:00 a.m.