PRIE Committee Minutes
April 23, 2010 - 9:00-10:30am - City Café #1

Committee Chairs:
- Manager: Marybeth Buechner, PRIE
- Faculty: Dena Chubbic, Chemistry
- Classified: Anne Danenberg, PRIE

Faculty Members:
- Lori Delappe-Grondin, Theatre Arts & Film
- Mel Duvall, Electronics Technology
- Ginnie Gessford, Learning Resources

Administrative Members:
- Thomas Greene, Enrollment & Student Success Absent
- Anne Licciardi, Math, Statistics & Engineering
- Don Palm, Instruction Office (Outreach)

Classified Members:
- Amanda Hamilton, Public Information Office Absent
- Tracey Valverde, Learning Resources

Student Members:
- Jennifer Myers
- Peter (PJ) Velazquez Absent

1. Approval of minutes from April 9, 2010
   - Minutes approved by consensus

2. Updates: CCSSE, CSPC, SLOs
   - The CCSSE survey is nearing completion and faculty have been helpful in allowing the survey to be conducted in their classes.
   - CSPS is meeting this spring in order to prepare for their fall work. The draft institutional effectiveness reports listed below (item 3) today are the focus of CSPC discussion at present.
   - Because of the SLO recommendation from the accrediting commission (ACCJC) we are stepping up work on SLO assessment across the college. Some time at convocation in January will be set aside for folks to work on their SLO assessment plans.

3. Overview of Institutional Effectiveness Reports
   The committee reviewed the draft reports and provided comments on formatting and structure in some areas. Most attention was given to the Benchmarks and Key Indicators report. There was discussion about what some of the benchmarks of student success meant in comparison to state averages. It was suggested that we not use the term “key indicators” as it might not be well understood by the college community.
   - Fast Facts
   - Benchmark and Key Indicators Report
   - Environmental Scan Report
   - Staff and College Processes Report
   - Basic Skills Report
   - Enrollment Report
• First-year Student Report
• Student Achievement Report
• SLO Report

4. **Workshops for Fall 2010 (Flex, etc.)**
PRIE Office staff will be conducting some workshops at Fall flex.

5. **Items for future agendas**
None suggested at this time