Data Analysis

1. **Demographics** – Enrollments by gender, ethnicity, and age group for department, division, and college. 5-year trend data (fall semesters).
   a. **Strengths**

   Male students, an underrepresented student group, have increased 4% since 2003; all ethnic groups identified have student growth except white students. Increase in number of female students. African American student population has grown significantly since 2003 (from 19% to 24%).

   The majority of students are relatively younger (18-24).

   b. **Areas needing improvement**

   From 2008 to 2009 enrollment of White students decreased from 31% to 23%. The department has also seen a decrease in student enrollment within the 30-39 age group.

   c. **Follow-up items for the department’s Units Plans (if applicable)**

   The Administration of Justice Department will continue to increase matriculation efforts at local high schools by attending career fairs and classroom presentations.

   Identify courses in which non-traditional scheduling and delivery options may be appropriate and begin implementation.

   Offer multiple sections for courses that are required for degree program.

   Enhance collaboration with Counseling and other student services on curricular and individual student need issues.

   Marketing the Department: Develop the Administration of Justice Department's SCC website and other materials to market the AJ program. Maintain AJ building bulletin boards, post job announcements, coordinate CJ recruiter campus visits.

   The department will also extend course offerings at times convenient to students who may be returning to school or hindered by inflexible work schedules.

   The department will also continue to participate in SCC events that draw high school students and underrepresented college students, such as Welcome Day and events for high school counselors. The department will continue to offer courses that attract students of varying skills and learning modalities for the new media in today's administration of justice field. The department is offering an online hybrid course (and training for 2 faculty members at the 6-week D2L Online Institute is currently taking place).

   The department will continue to encourage and welcome criminal justice agency recruiters to visit and speak to classrooms. Lastly, the department offers a variety of courses at the SCC
outreach centers for students with restricted schedules (including early morning, night, and summer courses at all campuses).

d. Anticipated Implications and Resources (budget, staffing, sabbatical, facilities and reassigned time requests; curriculum proposals) (if applicable)

Classroom space is totally full with high demand for additional classes at prime times.

Staffing: New administration of justice faculty trained in multimedia, including full-time and adjunct faculty. Equipment: smart carts with internet access (we have two smart carts and have requested modification of two classrooms to smartroom capability in 2009 Unit Plan). Facilities: Computer lab classroom for online course orientation.

2. **Student Success** – Successful course completion rates *(number of A, B, C, and Credit grades divided by all grades)* for department, division, and college. 5-year trend data (fall semesters).

   a. **Strengths**

   Success rates have increased nearly 5% in 4-year period; drop rates have decreased nearly 1% in same time period (nearly 4% since 2006).

   The administration of justice department maintains a 64.2% successful course completion rate over a 5 year period. Compared to the Behavioral and Social Sciences Division at 60.8% and the college 63.8% respectively.

   b. **Areas needing improvement**

   We recognize that although our success course completion rate is slightly higher than average in other measurable areas, the fact remains that some three out of ten students do not successfully complete our courses. A recent student satisfaction survey (spring 2009) indicates that external causes may be factors: (i.e.: work schedules, costs and transportation).

   c. **Follow-up items for the department’s Units Plans (if applicable)**

   Enhance collaboration with Counseling and other student services on curricular and individual student need issues.

   The administration of justice department will continue to offer courses that attract students of varying skills and learning modalities for the new media in today's administration of justice field.

   Identify courses in which non-traditional scheduling and delivery options may be appropriate and begin implementation.

   Offer multiple sections for courses that are required for degree program.

   Enhance collaboration with Counseling and other student services on curricular and individual student need issues.
The department is offering an online hybrid course (and training for 2 faculty members at the 6-week D2L Online Institute is currently taking place). The department will continue to encourage and welcome criminal justice agency recruiters to visit and speak to classrooms. Lastly, the department offers a variety of courses at the SCC outreach centers for students with restricted schedules (including early morning, night, and summer courses at all campuses).

d. Anticipated Implications and Resources (budget, staffing, sabbatical, facilities and reassigned time requests; curriculum proposals) (if applicable)

Classroom space is totally full with high demand for additional classes at prime times.

Staffing: New administration of justice faculty trained in multimedia, including full-time and adjunct faculty. Equipment: smart carts with internet access (we have two smart carts and have requested modification of two classrooms to smartroom capability in 2009 Unit Plan). Facilities: Computer lab classroom for online course orientation.

3. Productivity – Weekly Student Contact Hours (WSCH) divided by FTE for department, division, and college. 5-year trend data (fall semesters).

a. Strengths

2008 to 2009 Productivity increased (480 to 553) respectively.

WSCH has steadily risen since fall 2005 to current (from 3,717.1 to 4,533.6). A 5-year trend indicates a jump from 3,856.1 in fall 2003 to 4,533.6 in 2008.

b. Areas needing improvement

The small ADMJ faculty office offers challenges for faculty/student meetings. A remedy for this challenge may come with the building improvements slated for the ADMJ building in the future.

c. Follow-up items for the department’s Units Plans

Marketing the Department: Develop the Administration of Justice Department's SCC website and other materials to market the AJ program. Maintain AJ building bulletin boards, post job announcements, coordinate CJ recruiter campus visits.

Working closely with the West Sacramento Center to expand the Administration of Justice program and class offerings to the West Sac. Center

Offering Online/Hybrid course option in the area of Work Experience in Administration of Justice.

Providing real time access to administration of justice information during class time by converting ADMJ4 and ADMJ5 to smart classrooms

Offering multiple sections for courses that are required for the degree program

Identifying courses in which non-traditional scheduling and delivery options may be appropriate and begin implementation.
d. Anticipated Implications and Resources (budget, staffing, sabbatical, facilities and reassigned time requests; curriculum proposals) (if applicable)

Classroom space is full with high demand for additional classes at prime times.

The small ADMJ faculty office offers challenges for faculty/student meetings. A remedy for this challenge may come with the building improvements slated for the ADMJ building in the future.

Administration of justice faculty have been trained and equipped with multimedia capabilities. Equipment: smart carts with internet access (we have two smart carts and have requested modification of two classrooms to smartroom capability in 2009 Unit Plan). Facilities: Computer lab classroom for online course orientation.

4. Enrollment – Weekly Student Contact Hours (WSCH) for department, division, and college. 5-year trend data (fall semesters).
   a. Strengths

WSCH has steadily risen since fall 2005 to current (from 3,717.1 to 4,533.6). A 5-year trend indicates a jump from 3,856.1 in fall 2003 to 4,533.6 in 2008.

Based on the WSCH data trends we expect to see increases in enrollment.

With each semester, instructors present ADMJ program information in career development courses offered by the SCC counseling department.

Enhance collaboration with Counseling and other student services on curricular and individual student need issues.

b. Areas needing improvement

The ADMJ department will continue to work on the development and implementation of the West Sacramento Center, offering classes to support student need at that site.

The department will continue to foster and nurture cooperation with our off site facilities and offer flexibility and quality for the ADMJ courses presented.

c. Follow-up items for the department’s Units Plans

Marketing the Department: Develop the Administration of Justice Department's SCC website and other materials to market the AJ program. Maintain AJ building bulletin boards, post job announcements, coordinate CJ recruiter campus visits

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d. Anticipated Implications and Resources (budget, staffing, sabbatical, facilities and reassigned time requests; curriculum proposals)

Classroom space is full with high demand for additional classes at prime times. A remedy for this challenge may come with the building improvements slated for the ADMJ building in the future.

**Student Placement**
(Vocational Only)

Student Placement

A. Student Follow-Up Survey

B. Indicators of student success:

C. Core Indicators:

Other Factors

Discuss any other factors that are important to the success of your program.

___________________________________ __________________________
Department Chair Date

___________________________________ __________________________
Division Dean Date